

Rancho Simi Recreation and Park District Board of Directors Meeting

A G E N D A

Wednesday, February 16, 2022, at 6:30 p.m.

Rancho Simi Recreation and Park District
4201 Guardian Street, Simi Valley, CA 93063 • Activity Room 3
(805) 584-4400 • www.rsrpd.org

Welcome to a meeting of the Board of Directors of the Rancho Simi Recreation and Park District. The Park District welcomes citizen participation. There are multiple ways you may attend, participate or view a Board Meeting, including:

In Person. You may attend the Board Meeting in person at the time and location listed above.

Via Zoom. <https://us02web.zoom.us/j/85680623345?pwd=d3hha1BPNEd0ZmhzVE45em5YVVI4dz09>

Via Telephone. Please call 1-669-900-6833 and enter Meeting ID: 856 8062 3345. Passcode: 669544.

View Via YouTube. Click www.rsrpd.org then “Board Meeting Videos” on the District homepage.

If you’d like to attend in person and wish to speak, please fill out a green Speaker Card, available at the sign-in table, and hand the card to the Recording Secretary or Board of Directors. If the item you would like to speak about is not on the Agenda, be prepared to speak when the Board Chair calls for “Public Discussion”. The Chair will call the names appearing on the Speaker Cards. If you do not hear your name called, please make this fact known, so that you may be recognized. If the item you would like to speak about is on the Agenda, the Board Chair will announce the item, request a report from staff, ask Board Members if they have questions or comments, and then ask if there are others who wish to comment.

When recognized, please speak from the podium and be professional. Speakers are allowed a maximum of three (3) minutes to comment. Depending upon the circumstances, the Board Chair may increase or decrease speaker time. At the conclusion of public comments, the Board Chair will thank the speaker(s).

The Board Chair may also determine appropriate action, if any, to be taken in response to comments received. Comments will be listened to, questions may be answered, speakers may be requested to further discuss the matter with staff, or an item could be added to a future Board Meeting Agenda or referred to a Board Committee, among other things. Items listed on the Agenda that require action will likely be voted upon by the Board of Directors.

Members of the public may also participate by providing written comments to the Board by sending an email to sandec@rsrpd.us by Wednesday, February 16, 2022, at 5:00pm. The Chair will read comments during the meeting at the appropriate time for up to three minutes for each comment. Please call Sandee Covone at 805-823-0971 if you have any questions. We appreciate your participation.

BOARD OF DIRECTORS

Chair
Kate O’Brien

Vice Chair
Josh Gray

Director
Ed Abele

Director
Brian Dennert

Director
Elaine Freeman

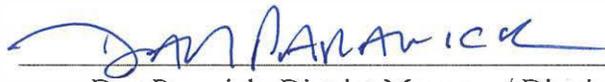
STAFF
District Manager
Dan Paranick

To view of this meeting, please visit youtube.com/rsrpd or click this link.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE **00:00:00**
2. ROLLCALL **00:00:51**
3. AGENDA REVIEW **00:01:08**
4. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) **00:02:26**
5. APPROVAL OF MINUTES **00:34:19**
 - a. Rancho Simi Recreation and Park District Board of Directors Meeting – February 2, 2022
6. CONSENT AGENDA (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director's request.) **00:34:48**
 - a. Approval of 1/31/22 Accounts Payable Check Register and 1/28/22 Payroll Check Register
 - b. Renewal of Contract Agreement for Use of a Portion of Tierra Rejada Park as a Portable Communications Test Site by L3 Technologies, Datron Advanced Technologies
7. PRESENTATIONS, SCHEDULED ITEMS AND PUBLIC HEARINGS
 - a. Presentation of the Part-Time Employee of the Month for January 2022 to Bryn Kropp, Site Director **00:36:24**
 - b. Status of the Districts Response to the COVID-19 Coronavirus Pandemic – Verbal Report
- 00:39:07
8. CONTINUED BUSINESS
 - a. Review and Provide Direction Regarding Before and After School Club and Teen Club Proposed Fee Increases for School Year 2022-2023 **02:08:08**
9. NEW BUSINESS
 - a. Discussion and Possible Direction Regarding Drone Usage on District Property
- 00:41:48
10. WRITTEN COMMUNICATIONS OF NOTE **02:59:00**
11. REPORTS BY BOARDMEMBERS **03:00:46**
12. REPORT BY DISTRICT MANAGER **03:14:06**

13. CLOSED SESSION - NONE

14. ADJOURNMENT **03:21:33**



Dan Paranick, District Manager / District Clerk

If any individual has a disability that may require an accommodation to participate in the meeting, please contact Human Resources at 805-584-4400. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

Rancho Simi Recreation and Park District Board of Directors Meeting

MINUTES

Wednesday, February 2, 2022, at 6:30 p.m.

Rancho Simi Recreation and Park District
4201 Guardian Street, Simi Valley, CA 93063 • (805) 584-4400

A video recording of tonight's meeting is available on
the District Website at www.rsrpd.org

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE - Chair O'Brien called the Zoom Meeting to Order at 6:30pm. The Pledge of Allegiance was led by member of the public George Cole.
2. ROLLCALL – Those in attendance included: Directors: Abele, Dennert, Freeman, Vice Chair Gray, and Chair O'Brien. Oak Park Committee Members: Dani Brusius, Dan Cooper and Sherri Wentworth. Guest: Susan Barnes with SCI Consulting Group. Staff: Laura Ballantoni, Nikki Collier, Paul Friedeborn, Sandee Covone, Danielle June, Richard Lemmo, Zach Miller, Wayne Nakaoka, Kelly Negrete, Dan Paranick, Theresa Pennington, Brian Reed, and Alex Strumfal. District Counsel: Brian Hamblet. Members of the Public who made comments will be listed under the appropriate Item below.
3. AGENDA REVIEW – There were no requested changes to the agenda. District Manager, Dan Paranick noted that a supplemental packet of information concerning agenda item 9g was emailed to the Board and made available to the public this afternoon. The District received three additional emails after the supplemental packet was sent out which will be read into the record when that item is discussed on the agenda.
4. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) – George Cole is a member of a local disc golf club who shared information about the growth of disc golf since the pandemic began and noted that Sycamore Park is the most popular disc golf course in Simi Valley. He feels the course is incomplete compared with other local courses (i.e. Thousand Oaks) and offered his assistance including the location of new pin placements to meet the 18 hole disc golf course standard. Paranick asked him to send a list of ideas so he can review it with staff to see what we can do. Director Dennert offered to volunteer to assist in the effort. Director of Recreation Zach Miller has been in contact with them. Disc golf enthusiast Johnathan spoke as well.
5. APPROVAL OF MINUTES
 - a. Rancho Simi Recreation and Park District Board of Directors Meeting – January 19, 2022 – Motion: Director Freeman moved to approve the minutes as presented. Vice Chair Gray seconded the motion. The motion carried with a unanimous vote.
6. CONSENT AGENDA (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director's request.)
 - a. Approval of 1/15/22 Accounts Payable Check Register & 1/14/22 Payroll Check Register

- b. Approval of Notice of Completion and Final Acceptance for the Simi Hills Golf Course J's Club Shack and Storage Building Project
- c. Adoption of Resolution No. 2025 Regarding Holding Public Meetings During the Continued COVID-19 Pandemic State of Emergency Pursuant to Assembly Bill 361

Motion: Director Freeman moved to approve the Consent Agenda. Chair O'Brien seconded the Motion. The motion carried with the following Roll Call Vote:

Ayes: Directors Abele, Dennert, Freeman, Gray and O'Brien

Noes:

Abstain:

Absent:

7. PRESENTATIONS, SCHEDULED ITEMS AND PUBLIC HEARINGS

- a. Presentation of the Full-Time Employee of the Month for January 2022 to Paul Friedeborn, Senior Park Maintenance Supervisor, Grounds. Theresa Pennington, Director of Administration, gave the report noting that Paul will receive a plaque and a paid day off. Paul has been employed with the District for 24 years and this is his fifth award. Paul thanked everyone and said he owes it to his crews and community volunteers. Paranick stated Paul is a get-it-done guy and an outstanding employee and thanked him for his service to the District and wished him congratulations.

Director Abele wished Paul congratulations and stated that he is outstanding and the award is well-deserved, noting that Paul is among the tournament of champions with five employee of the month awards.

Chair O'Brien wished him congratulations and said it is a well-deserved award.

Director Freeman said he is such an asset to the District and he is very much appreciated.

Director Dennert likes his autographed copy of the activity guide, thanked Paul for being a good citizen, and for his service our community, thank you for his service in the military, and for volunteering to coordinate blood drives, holiday gifts for kids, the annual chili cookoff, and more. He commended him for doing it all, quietly and with a big smile no matter how hard the work is.

- b. Status of the Districts Response to the COVID-19 Coronavirus Pandemic – Verbal Report - Dan Paranick gave report. The District received one complaint regarding masking in our line dancing classes and Director Miller has followed up. We have 5 positive cases since the last meeting, and 5 exposures. 7 staff are out right now. The District is operating at 100% therefore it hasn't impacted operations. The Federal vaccine mandate is off again.

Director Dennert asked Mr. Miller if he had spoken with the person at the line dancing class. Miller said yes, and the gentleman was understanding at the difficulty in enforcing the masking guidelines and they plan to continue in the class.

8. CONTINUED BUSINESS – NONE

9. NEW BUSINESS

- a. Report on the 1/13/2022 Oak Park Planning Committee Meeting – Verbal Report - District Manager Paranick gave the report. Oak Park Lagoon, Tree Pruning and Wildfire Resiliency Grant are on this evenings agenda. Tree at Mae Boyar – County has decided not to remove the tree and the District will provide part of the cost to keep the tree and the County will cover the remainder of the cost. Friends of Oak Park Open Space Volunteer Group has been an outstanding endeavor and is helping with projects in the community. The Oak Park Committee provided suggestions to enhance the Trail Guide, requested the removal of fountain grass (invasive species) at Deerhill Park which Wayne is coordinating, and discussed wildlife guzzlers with no action to be taken on that topic.

Dennert stated the committee is doing a good job and he is excited about the middle school crayfish removal club which is an invasive species. They are accepting donations.

There was no public comment on the item.

- b. Ratification of Appointment of Members to the Oak Park – Park and Recreation Planning Committee - Director of Recreation, Zach Miller provided the report. Staff asked the Board to ratify newly elected committee members Harry Medved and Ning Rosenthal to serve the February 2022 to January 2024 term. Continuing committee members include JL Diaz (MAC appointee), Derek Ross (OPUSD appointee), Dani Brusius, Dan Cooper and Sherri Wentworth. Miller stated there were three candidates who ran for the two open seats.

Motion: Director Freeman moved to approve the ratification of the appointment of new members of the Oak Park – Park and Recreation Planning Committee and Director Dennert seconded the Motion. The motion carried with the following Roll Call Vote:

Ayes: Directors Abele, Dennert, Freeman, Gray and O'Brien

Noes:

Abstain:

Absent:

- c. Authorization to Solicit Bids for the Oak Canyon Community Park Lagoon Renovation Project - Director of Planning, Maintenance and Operations, Wayne Nakaoka gave the report. In the aftermath of the Woolsey Fire, and subsequent flood damage, the District has been working to repair and renovate the Oak Park Lagoon. Plans have been approved by Ventura County and environmental permits should be approved by early March 2022. Estimated cost to complete the project is \$1.8 – \$2.1 mil. Funds in the amount of \$2.5 million have been allocated in the 21/22 budget. The District is pleased to report that this is the final Woolsey Fire renovation project.

Motion: Director Dennert moved to approve the authorization to solicit bids to complete the Oak Canyon Community Park Lagoon Renovation Project and Vice Chair Gray seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Directors Abele, Dennert, Freeman, Gray and O'Brien

Noes:

Abstain:

Absent:

- d. Approval of Award of Contract for the Medea Creek Wildfire Resiliency – Palm Tree Removal Project - Director of Planning, Maintenance and Operations, Wayne Nakaoka gave the report. At its meeting of October 21, 2021, the District's Board of Directors authorized staff to solicit bids for the Medea Creek Wildfire Resiliency - Palm Tree Removal Project. This project is one of the major grant components awarded to the Park District from the Santa Monica Mountains Conservancy as part of the State of California's Wildfire Prevention Early Action Funding Plan. On January 18, 2022, sealed bids were received from three contractors to remove dead and burnt palm trees as a result of the Woolsey Fire from Oak Canyon Community Park in Oak Park. The apparent lowest responsible / responsive bidder is SGD Enterprises dba Four Seasons Landscaping of Van Nuys, California. Allowing for a \$10,000 project contingency, the cost to complete this project is estimated at \$79,000 [Base Bid (\$44,000 and Alternate Bid Locations 1 (\$12,500) and 2 (\$12,500) + \$10,000 Construction Contingency]. Funding for this project is a reimbursable grant expenditure through the California Wildfire Prevention Early Action Funding Plan. Therefore, staff does not anticipate any fiscal impact to the District's Budget. They have performed a great deal of work for municipal agencies in Los Angeles and Orange Counties and their references were good.

Director Dennert asked what resulted in the substantial savings, and commended Nakaoka for realizing those savings by selecting SGD as the chosen contractor. Nakaoka stated SGD was the only contractor that used the lower of two potential prevailing wage rates - the higher of which is for Landscape Construction and the lower is for Landscape Maintenance.

Director Freeman is very excited that the District is completing this project.

Director Dennert suggested that we do a press release in the Oak Park Acorn.

Motion: Director Freeman moved to approve the award of contract to SGD Enterprises to complete the Medea Creek Palm Tree Removal Project and Director Dennert seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Directors Abele, Dennert, Freeman, Gray and O'Brien

Noes:

Abstain:

Absent:

- e. Authorization to Solicit Bids for Tree Trimming and Pruning Services at Various District Parks in Oak Park - Director of Planning, Maintenance and Operations, Wayne Nakaoka gave the report. The 2022 tree trimming contract was separated for Simi Valley and Oak Park. The Oak Park proposal includes 120 trees and indicates that a certified arborist will monitor the work. The Oak Park Committee was provided with the contract to review and reviewed the trees which will be pruned and removed. The District will solicit bids in early March 2022. Funding is included in Fund 30 of the Districts the 21/22 budget.

Motion: Chair O'Brien moved to approve staffs request to authorize the solicitation of bids for tree trimming and pruning services at various District parks in Oak Park and Director Dennert seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Directors Abele, Dennert, Freeman, Gray and O'Brien

Noes:

Abstain:

Absent :

- f. Adoption of Resolution No. 2026 Directing Preparation of the Engineer's Report for the Continuation of the Parks, Recreation and Open Space Maintenance and Improvement District of the Rancho Simi Recreation and Park District. Director of Administration, Theresa Pennington, and Susan Barnes of SCI Consulting Group presented the report. Ms. Barnes gave a presentation regarding the annual assessment process which kicks off in January with the annual CPI adjustment. For the Los Angeles area it is 6.569% for 20/21 which is high. Today's resolution is requesting authorization of the Board to assign the Engineer of Work. SCI provides the District with an estimate of the revenue we might receive based on the maximum rate allowed. SCI provides the engineers report to the District in April based on CIP projects included in the District's preliminary budget, which is submitted to the Board in May for review and preliminary approval and sets the date for the public hearing of the Boards intent to renew the assessment. Susan Barnes stated the maximum assessment increase is 3%.

Director Abele expressed concern about the increase in the assessment and asked if it was assumed that the Board will vote for the maximum increase. Susan Barnes said it is up to the District to decide what they wish to charge and include in the engineers report. Paranick stated that the budget timeframe has been adjusted to ensure the Board is allowed the time and discretion to make adjustments to the assessment and he will provide budget alternatives based on the various assessment percentages for the Boards consideration.

Director Dennert asked what the impact would be if the assessment went away. Paranick stated the assessment is approximately \$2.3 mil (10% of the total operating budget) and if unrealized would reduce the services we offer by 10%, including maintenance staff. The bulk of what we use it for is staffing so a reduction in the assessment could result in the reduction of staff.

Director Dennert asked the public to return to the next meeting to discuss lower fees versus reduced services. Dennert also asked Paranick to provide the connection between the reduction in the assessment and the implications to staffing and services.

Director Abele stated there are a lot of ways to balance a budget. He would like staff to be fair when considering how to balance the budget if the assessment were not included. He feels the fairest thing is to assume there will be no increase in the assessment and to not tax the public more. Paranick stated we will present the budget and the assessment at various levels to provide the Board with alternatives to present a realistic perspective on how each scenario would impact District operations.

Freeman suggested when we come to that point she would like to include the effect of funding shifts in ERAF and redevelopment funds and how they impacted our budget. She would also like to include the increase in costs in the discussion (salaries, fuel, water) and noted that there are controls already in place with the 3% cap.

Abele stated last year the District did go beyond the 3% cap because we didn't increase the assessment in 2020. He also asked to include revenues that were missed last year by not increasing golf fees and Strathearn rental fees.

Motion: Freeman moved to approve the engineers report which includes adoption of Resolution No. 2026 directing preparation of the Engineer's Report for the continuation of the parks, recreation and open space maintenance and improvement district and Director Gray seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Directors Abele, Dennert, Freeman, Gray and O'Brien

Noes:

Abstain:

Absent :

- g. Review and Provide Direction Regarding Before and After School Club and Teen Club Proposed Fee Increases for School Year 2022-2023 – Recreation Coordinator Danielle June gave report. The District currently operates before and after school programs on campus at eight SVUSD elementary schools and three SVUSD middle schools. Enrollment in the program prior to COVID totaled nearly 700 students. Enrollment sharply declined as a result of COVID, and although it's currently trending upward at 470 students, enrollment still falls far short of pre-COVID numbers. Increases in wages over the last several years and in the cost of goods and services has increased the expense of operating the program. To offset the increasing expense, ASC fees were increased 3% and Teen club fees increased 5% in the 2019/20 school year. In 2021/22, a 3% increase was implemented. 2018/19 pre-COVID program revenue totaled \$2.1 million with expenses of \$2.2 million resulting in an \$84k subsidy. In 2020/21 ASC revenues totaled \$538k with expenses of \$1.6 million resulting in a \$1.1 million subsidy. 2021/22 revenues are expected to total \$1.3 million, with expenses estimated at \$1.8 million resulting in a \$520k subsidy. Increases in hourly wages have resulted in a 6.7% increase in expenses. Staffing shortages and recruitment continue to be an issue for the program.

Director of Recreation Zach Miller gave the report on possibly expanding the current discount program that is offered by the District to qualifying ASC families. 13 families are currently taking advantage of the 20% discount program. Eligibility requires household income to be 200% of the poverty line which is approximately \$56k per year. Seven alternatives are offered in the staff report for the Boards consideration and discussion.

Paranick stated these are difficult decisions that have broader implications including trying to meet expected program quality levels and the ability to attract and keep staff. He would like to receive input from the Board on fees and alternatives 6 or 7 should the board want to head in that direction.

Vice Chair Gray stated that he emailed the principals at the eight elementary schools where our ASC's operate to see if they had any comments. Paranick stated we received 12 emails but he doesn't believe any were from school principals.

Director Dennert asked the public for feedback on the quality of the ASC's and for clarification on what "affordability" means to them.

Vice Chair Gray asked how many participants we are basing the \$30 per month increase on and what the budget deficit is that we're trying to address. Recreation Coordinator Danielle June stated that each ASC/Teen Club needs 32 students to break even. Many sites are not meeting that criteria at the moment. The District was previously subsidizing 9% (\$84k) of the program pre-COVID, which is now estimated at 13-14% of \$2.1 million.

Paranick stated that the fee increase is intended to keep pace with the increase in expenses and the way the budget is currently constructed. If we chose not to increase fees then other areas of the District budget will need to be prioritized to make up for not keeping pace with the cost of the program.

Director Abele stated he had “buyers remorse” on increasing fees last year after seeing the fee study. He asked how the alternatives within the staff report were ranked and Paranick replied that they are ranked in the order to financially sustain the program. Abele also asked how increasing fees will make people want to attend the program. Danielle June stated that reduced enrollment is a result of a cultural shift since many people are now working from home as a result of COVID and no longer need the childcare services we offer which is unrelated to the fee structure of the ASC / Teen Club program. Teen clubs are all highly subsidized as they have a lower fee structure.

Director Freeman stated we have a decision to make regarding how much we want to subsidize the program and how much of the cost we want to recover. She would prefer to offer more scholarships and keep our market rate competitive. The weekly amount of the increase is not much. To be able to offer additional scholarships you need some people to pay the market rate.

Chair O’Brien asked how our fees compare to YMCA and the Boys & Girls Club. The Boys & Girls Club is \$275 per month which is comparable to the Districts current discounted rate. YMCA \$460 per month and operates on campus. We most closely resemble the YMCA programmatically with 1:10 student ratios versus 1:15 or 20 at the Boys & Girls Club. She asked if we keep fees the same can we provide a list of what would be eliminated. Richard Lemmo said we may lose staff due to our wages not being competitive, requiring the program to operate with fewer staff and higher ratios.

Chair O’Brien opened the item for public comment. Joe Ayala opposes increasing the ASC fees which he feels will create a greater hardship for families. He’s a golfer and would be willing to pay higher golf fees to support kids in need. April Amante echos what Joe Ayala said and also feels raising rates contributes to the inequity in the system and giving those with privilege more opportunity to attend the program and contributes to systemic issues. Guest Cassandra Douglas is a single mother in Simi whose children attend the Boys & Girls Club afterschool program at Parkview Elementary which is a free program. Suggested basing income eligibility criteria on local Simi Valley income values versus Ventura County. Guest Rebecca commented that subsidizing the ASC program is a valuable investment and suggests no fee increases, adopt a grant or scholarship program and investigate other sources of funding. Guest Roop Maan supports no fee increases and more grants be made available. Paranick read three email comments that were received subsequent to the issuance of the supplemental packet this afternoon. All asked that the District not increase ASC fees.

Chair O’Brien asked if we should discuss a way to fundraise to subsidize the scholarship program with a raffle.

Director Dennert suggested that the District cover a certain amount and fundraise the remainder. Would like the maximum number of children to benefit. He is against cutting the current fee and would prefer to offer greater subsidies to those in lower income categories who need it most. Does not want to reduce program quality. He’d like to survey families to see what we would need to do to get their kids to come. He disagrees on increasing youth sports league fees and doesn’t want to shift the cost.

Vice Chair Gray prefers no fee increase. Would like to prioritize grants and scholarships for certain individuals. Invest in advertising at the schools where our programs currently operate. Suggests increasing youth sports league fees over ASC fees since it's an elective activity versus a necessity like afterschool care. As a government agency he doesn't feel it's fair to compare District programs to the YMCA or Boys & Girls Club. He feels we should allocate a greater percentage of our budget toward after school program subsidies. Vice Chair Gray stated he would be open to a 3% increase if there is a significant grant / scholarship program.

Director Abele is a fiscal conservative and his priority is our youth who are our future. Based on the fee study, he feels the ASC's are not substantially subsidized, rather they are subsidized to a small extent based on the findings of the fee study. He agrees with offering a greater scholarship program. He's not comfortable voting to increase fees until he understands what the District plans on doing with the grant / scholarship program. Alternatives 1 and 2 are not a consideration for him. Feels there are other places we can generate income without raising fees and taxes (i.e. increasing golf fees and Strathearn wedding rental fees which are disposable income items versus necessities like childcare).

Director Freeman agrees our youth are very important and is what the Park District is about in helping to create healthy kids and adults but feels it's also important to have a healthy District. She agrees we should look into a greater scholarship program and promote the program and scholarships more. This year's ASC subsidy was \$519k which she feels is a substantial amount of money. Asked how to balance providing service and maintain the quality of the program. She would like to see the extension of the scholarship program and a plan to educate the parents on the program and would support 3% increase in fees which is minimal. If we continue to delay increasing fees, when we do it will be a substantial increase. People can absorb an increase if it's a minimal amount that is increased gradually.

O'Brien feels that a 3% increase - which is \$10 per month - isn't a great deal. Suggested we reach out to the Ed Foundation for a donation. Asked the members of the public who attended this evening to provide their ideas on how we can generate additional funds. Likes Alternative 7 and agrees increasing the grant / scholarship funds is a good idea.

Paranick commented on Alternative 7 and how it relates to Alternative 6. The District's current ASC program is \$339 per month for full time care based on a 10 month school year which is approximately \$3400. The current discount is 20% or approximately \$750 per school year. 13 children are currently receiving the discount ($13 \times \$750 / \text{year} = \$10,000$).

Director O'Brien suggested increasing the amount of available ASC scholarship funds to \$20k which is doubling the current amount we offer.

Director Gray asked how much in scholarship funds is a reasonable amount to budget that would allow a greater number of children to participate in the program. Paranick responded up to \$50k.

Paranick stated the District will setup income levels so more families qualify and should investigate the actual need to determine how much should be allocated to the scholarship program. Current eligible families are at 200% of the poverty line.

Director Freeman feels \$50K is too much and feels it's better to start out gradually. Since we're subsidizing very few students it appears there's not a great need.

Director Abele stated that it sounds as if a scholarship program is doable without a fee increase based on Paranicks comments about the budget. Paranick stated what he means is if we have an extra amount of revenue it would be included in the discussion regarding the Boards priorities against all other things in the budget process. Abele stated the ASC program is very important and a high priority.

Paranick indicated staff would bring the ASC fees discussion back in 2 weeks with scholarship program alternatives based on an allocation of \$30,000 to the program.

Director Abele wants to decide on the scholarship program before he decides on fee increases. Director Freeman said to leave the \$750 discount as is. Vice Chair Gray would prefer to see a stronger discount than \$750 and wants to split it into 2 tiers offering a greater discount for those in greater need, above \$750.

Paranick asked if the Board wants to increase the current eligibility threshold of 200% above the poverty line in order to receive a discount. Vice Chair Gray suggested we increase the scholarship eligibility threshold to 250% of the poverty line (\$66k). Director Dennert, Chair O'Brien and Director Freeman agreed.

Zach Miller stated its important to make a decision quickly on both fees and discounts so the District can begin marketing and advertising the program before registration opens for the new school year.

Paranick said staff would prefer to do either scholarship or a discount program, not both. O'Brien said she would choose Alternative 7 which would replace the discount program. Freeman said she'd like to keep both programs. Miller said the 20% program would remain the same for all other recreation programs aside from the ASC program.

Danielle June reminded everyone that we are in a critical time since February is school of choice month when parents are making their decisions based on the school as a whole including after school care options. Richard Lemmo also noted that fall ASC registration begins March 1st.

No motion was made. Direction given to staff by the Board is to bring the ASC and Teen Club fees discussion back in two weeks with scholarship program alternatives. Miller said Alternative 7 is the path to pursue based on the feedback received from the Board. The BMX Track item will be moved to the March 2, 2022 meeting agenda.

Director Dennert stated he didn't like the communication that he received that stated the Board was going to vote to raise fees which wasn't the case. He also thanked Danielle and Richard for filling in due to staffing shortages. He appreciates the program and his children attended the District's ASC program. Would like to maintain the quality of the program.

10. WRITTEN COMMUNICATIONS OF NOTE -- CSDA asked the District to write thank you letters to our local legislators who supported the special district COVID relief funding in the state budget.

11. REPORTS BY BOARD MEMBERS

Director Abele – Has no park board related activities to report.

Director Dennert – Stated that he appreciates how the Board treats each other especially when they disagree. He attended the Kids Swap n' Sell event and saw the article in the newspaper that highlights the children and how much fun they have and the valuable skills they learn. Thanked Recreation staff for their hard work in putting the event together. He announced that he will buy cookies from the first 20 Girls Scouts who contact him. He attended the SMMC Board meeting where they discussed the broad vision of the governors 30x30 plan. Assemblymember Jacqui Irwin was also in attendance. He suggested our welcome kiosks also encourage residents to explore in addition to providing safety information. Would like to promote getting outdoors and celebrate with a Summer Kickoff Hike-A-Trail event. He'd like to start a program where residents hike a trail and receive an entry into a raffle. Paranic suggested doing it after daylight savings time. Dennert hopes the District has a bilingual Trail Guide available by then.

Director Freeman – Attended the VCSDA meeting last night where Supervisor Linda Parks was the guest speaker and Marc Malloy of PVRPD was awarded the Director of the Year and Brian Pendleton received the GM of the Year award. She suggested we do a framed park photo and certificate for retiring SVUSD Superintendent Dr. Jason Peplinski. A Board Member could present it to him if he has a retirement party, or personally if not.

Vice Chair Gray – Agrees with Director Dennert we should get out and hike. It's beautiful and green after all the rain. He appreciates the Eagle Scout project that was completed at Knolls Elementary by Jake Gray that will benefit the students and the ASC program there. Suggested checking out the college student loan forgiveness program to encourage young people to volunteer. Director Dennert said it applies to volunteer efforts related to climate resiliency, COVID relief and recovery, and education. Gray thanked staff for all their hard work over the last months and years; staff dedication makes a difference to the community every day.

Chair O'Brien – Attended VCSDA with Director Freeman and a few staff members. Rotary is having a blood drive for Ayden, the boy with leukemia, which will be held on March 2nd in the Junkyard Café parking lot from 9am to 3pm.

12. REPORT BY DISTRICT MANAGER – Dan Paranic gave report. Operations at the skate park are good. The City requested a briefing on the Arroyo Greenway at the City Council Meeting on February 28th which has been moved to March 14th if you'd like to attend. The District submitted the Land and Water Conservation Fund grant application yesterday for up to \$3 million for the Rancho Santa Susana Community Park Phase 4 Project. Staff spent approximately 250 hours on it with the help of a grant writer. Theresa Pennington submitted an application to CSDA on behalf of the District to receive their District Transparency Certificate of Excellence. CAPRI completed their annual safety inspection and the District scored a 99 out of 100 and received a very good bill of health. The District was informed that what may be Indian remains were found at Hummingbird. We were put on notice by the tribe that we may be responsible for protecting those relative to the law. The Board will be updated on any new information we receive. There are two sets of signs at Corriganville: one set of movie signs was recently replaced by a Boy Scout who will be recognized at an upcoming meeting. The second set of point-of-interest signs which were installed by a Leadership Class still need to be replaced. Opening Day Baseball events are coming up which you should have received information about. The County is asking us to place two permanent ballot boxes at 2 local parks in Simi. December financials for the first six months of the fiscal year look good and are on track with budget. Staff is in the process of putting together the 2022 summer concert series. Golf fees will be reviewed in April. The next meeting on February 16th will include

ASC fees. The March 2nd meeting will include the BMX track. No committee meetings are scheduled aside from the regular Historical Society and Soccer Foundation committee meetings. Harry Medved asked Dan to check in with him before replacing the signs at Corriganville as there is misinformation about the movie locations on the current signs.

13. CLOSED SESSION was called to order at 9:56pm by Chair O'Brien.

- a. Closed Session Pursuant to Government Code Section 54956.95
Claimant: Cory Stone
Agency Claimed Against: Rancho Simi Recreation and Park District

Closed session was adjourned and the regular meeting was called back to order at 10:03pm.

14. ADJOURNMENT – The meeting was adjourned at 10:04pm by Chair O'Brien.

Dan Paranick, District Manager / District Clerk



ACCOUNTS PAYABLE CHECK REGISTER

January 31, 2022

Prepared by:
Teresa Moore

Rancho Simi Recreation and Park District Accounts Payable Check Register

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Number & Name</u>	<u>Invoice Number</u>	<u>Bill Description</u>	<u>Account Description</u>	<u>Check Amount</u>
99312	1/18/2022	LAURA BALLANTONI - Cell phone reimbursement Jan-Jun 2022 per contract	15253	Cell phone reimbursement Jan-J	Utilities Phone/Internet District	180.00
99313	1/18/2022	REFUND CUSTOMER - Karen Bacosa rental refund	55070165	Karen Bacosa rental refund	Refunds Payable	300.00
99314	1/18/2022	NIKKI DAVY - Cell phone reimbursement Jan-Jun 2022 per contract	15256	Cell phone reimbursement Jan-J	Utilities Phone/Internet	180.00
99315	1/18/2022	DAVE DEMAIO - Cell phone reimbursement Jan-Jun 2022 per contract	15260	Cell phone reimbursement Jan-J	Utilities Phone/Internet	180.00
99316	1/18/2022	DANIELLE JUNE - Cell phone reimbursement January-June 2022 per contract	15258	Cell phone reimbursement Janua	Utilities Phone/Internet	180.00
99317	1/18/2022	GREG LARANJO - Cell phone reimbursement Jan-Jun 2022 per contract	15257	Cell phone reimbursement Jan-J	Utilities Phone/Internet	180.00
99318	1/18/2022	RICHARD LEMMO - Cell phone reimbursement Jan-Jun 2022 per contract	15255	Cell phone reimbursement Jan-J	Utilities Phone/Internet	180.00
99319	1/18/2022	BRYAN MCQUEEN - Cell phone reimbursement Jan - June 2022 per contract	15251	Cell phone reimbursement Jan -	Utilities Phone/Internet	180.00
99320	1/18/2022	ZACH MILLER - Cell phone reimbursement Jan-Jun 2022 per contract	15259	Cell phone reimbursement Jan-J	Utilities Phone/Internet District	180.00
99321	1/18/2022	SHANA MOORE - Cell phone reimbursement Jan-Jun 2022 per contract	15252	Cell phone reimbursement Jan-J	Utilities Phone/Internet	180.00
99322	1/18/2022	KELLY NEGRETE - Cell phone reimbursement Jan-Jun 2022 per contract	15254	Cell phone reimbursement Jan-J	Utilities Phone/Internet	180.00
99323	1/21/2022	777 CLEANERS & LAUNDRY - Ranger Uniform Cleaning Service		Ranger Uniform Cleaning Servic	Supplies - Uniform Allowance	67.75

99324	1/21/2022	AC DAVE'S HEATING AND AIR - REPAIR HEATERS IN VISTOR CENTER STRATHEARN PARK	16187	REPAIR HEATERS IN VISTOR	Maintenance - Other Buildings District	383.00
99325	1/21/2022	AC LOCK & SECURITY - Locksmith Service-SV	28644	Locksmith Service-SV	Maintenance - Other Buildings District	211.01
99326	1/21/2022	ACCU PRINTS - New Hire Fingerprinting Services	1099	New Hire Fingerprinting Servic	Professional & Special Services	75.00
99327	1/21/2022	ALEXANDER BUICK GMC OF SIMI VALLEY - Invoices 5314686, 5314736	5314686 5314736	TRUCK #129,#75 REPLACEMENT REBUILT ALT	Automotive Equipment/Maintenance	797.57
99328	1/21/2022	ARDALAN CONSTRUCTION - Simi Hills Golf Course J's Club Shack	retainer	Simi Hills Golf Course J's Clu	Capital Improvements	8,071.36
99329	1/21/2022	ASTRA INDUSTRIAL - SV/OP Irrigation	180669	SV/OP Irrigation	Maintenance - Other Grounds District	467.03
99330	1/21/2022	AT & T - U VERSE - Senior Center internet service		Senior Center internet service	Utilities Phone/Internet	101.65
99331	1/21/2022	AT & T - U VERSE - Berylwood teen club internet service		Berylwood teen club internet s	Utilities Phone/Internet	112.35
99332	1/21/2022	AT & T CAL NET 3 - district phone lines		district phone lines	Utilities Phone/Internet Utilities Phone/Internet	2,989.76
99333	1/21/2022	BAY ALARM - Alarm Monitoring	2.47E+12	Alarm Monitoring	Contract Services Buildings District	1,792.20
99334	1/21/2022	BMC - Invoices 70073514, 70116850, 70117551, 70122819, 70116850	70073514 70116850	SV-Supplies SV-Supplies	Maintenance - Other Buildings District	2,904.94
99335	1/21/2022	BMI PAC WEST - Invoices 15941, 16387	15941 16387	GUARDIAN BLD. A/C MAINT...RSSC GUARDIAN BLD. A/C MAINT...RSSC	Contract Services Buildings District	5,502.04
99336	1/21/2022	BREAKTHROUGH SPORTS - Invoices 284, 285	284 285	basketball instruction basketball instruction	Instructor Fees Instructor_Fees	891.16
99337	1/21/2022	BRINKS INC - Weekly deposit pick up	11817100	Weekly deposit pick up	Bank/Credit Card Fees Bank/Credit Card Fees	669.21
99338	1/21/2022	CAL STATE SITE SERVICES - Invoices 199344, 201253, 206590, 206813, 207058, 206590	199344 201253 206590	OP - PORTA POTTIES Strathearn Park SV-PORTA-POTTIES	Contract Services Grounds District Contract Services Grounds	2,458.96
99339	1/21/2022	CALIFORNIA DO IT CENTER - Invoices 3032, 3051, 3054, 3060, 3067, 3076	3032 3051 3054	SV/OP - Supplies SV/OP - Supplies SV/OP - Supplies	Maintenance - Other Buildings District Maintenance - Other	148.09
99340	1/21/2022	CALLAWAY GOLF COMPANY - Golf Merchandise	934088308	Golf Merchandise	Inventory Shipping/Freight	124.98

99341	1/21/2022	CANNON - OCCP Lagoon Pump	78992	OCCP Lagoon Pump	Disaster Expense- Insured	713.60
99342	1/21/2022	CEDAR VALLEY PLUMBING SUPPLY - PLUMBING SUPPLY	167803	PLUMBING SUPPLY	Maintenance - Other Buildings	23.27
99343	1/21/2022	CHAMPION CRANE RENTAL - TAKE PUMP & MOTOR OUT OF	75642	TAKE PUMP & MOTOR OUT OF POOL	Capital Improvements Rancho Simi Community	1,154.34
99344	1/21/2022	CITY OF SIMI VALLEY - PLANNING - ADM.APPL_GUARDIAN	6260051095	ADM.APPL_GUARDIAN	Capital Improvements RSRPD Activity Center	2,020.00
99345	1/21/2022	CLEANTECH ENVIRONMENTAL - WASTE OIL	449052	WASTE OIL	Supplies - Gasoline, Oil Fleet District	63.32
99346	1/21/2022	COPQUEST - Ranger uniform supplies	596124	Ranger uniform supplies	Supplies - Uniform Allowance	1,219.00
99347	1/21/2022	CORNWALL SECURITY - Security detail	14466	Security detail	Professional & Special Services	4,032.00
99348	1/21/2022	DAVE'S TOWING SERVICE - TOW IN VEHICLE # 93	128857	TOW IN VEHICLE # 93	Automotive Equipment/Maintenance	95.00
99349	1/21/2022	DELTA ELEVATOR - Activity Ctr Service	12212485	Activity Ctr Service	Contract Services Buildings District	230.72
99350	1/21/2022	DEX COMM - After Hours Answering Service	8143	After Hours Answering Service	Utilities Phone/Internet	129.48
99351	1/21/2022	DIAMOND A EQUIPMENT - TRACTOR #447	1223000140	TRACTOR #447	Other Equipment/Maint	46.85
99352	1/21/2022	DUNN-EDWARDS CORP. - Invoices 2057429084, 2057429225, 2057429260, 2057429381	2057429084 2057429225 2057429260 2057429381	SV/OP- PAINT SV/OP- PAINT SV/OP- PAINT SV/OP- PAINT	Maintenance - Other Buildings District Maintenance - Other Buildings	1,343.61
99353	1/21/2022	ECOLAB PEST ELIMINATION - Pest Service SHGC	5883156	Pest Service SHGC..	Contract Services Buildings	144.36
99354	1/21/2022	EVELYN EISELE - Invoices 112021, 122021	112021 122021	dance instructor dance instructor	Instructor Fees	247.80
99355	1/21/2022	ENVICOM CORPORATION - Chumash Park	17051	Chumash Park	Capital Improvements Chumash Park District	2,863.40
99356	1/21/2022	ENVIROTECH SERVICES - RSSCP_dust control	202200256	RSSCP_dust control	Contract Services Grounds District	6,913.99
99357	1/21/2022	PAUL GARRON - tennis instructor	123121	tennis instructor	Instructor Fees	1,087.47

99358	1/21/2022	GOLDEN STATE WATER COMPANY - water service	12/8/2021-1/10/2021	water service	Utilities Water District	4,716.13
99359	1/21/2022	CARRIE GORRELL - yoga instructor	324	yoga instructor	Instructor Fees	1,008.00
99360	1/21/2022	GREG NORMAN COLLECTION - Golf Shop Merchandise	70615432	Golf Shop Merchandise	Inventory Shipping/Frieght	793.99
99361	1/21/2022	H & H AUTO PARTS WHOLESAL - Auto Parts	bst3in9824	Auto Parts	Automotive Equipment/Maintenance	450.64
99362	1/21/2022	TRACY HEMINUK - Holiday party supplies	15296	Holiday party supplies	Special Department Expense	60.72
99363	1/21/2022	HUB INTERNATIONAL - Facilities Insurance		Facilities Insurance	Insurance Miscellaneous	328.50
99364	1/21/2022	JOSEPH KASTELIC JR. - jazzercise instructor	202112	jazzercise instructor	Instructor Fees	364.00
99365	1/21/2022	KNORR SYSTEMS INC - Pool Supplies	s1236124	Pool Supplies	Pool Equipment/Maintenance	1,233.20
99366	1/21/2022	KVO INDUSTRIES INC - Challenger Park Park Rule Sign	7000	Challenger Park Park Rule Sign	Maintenance - Other Grounds District	1,846.36
99367	1/21/2022	LEO'S FENCING - Fence project SHGC	3678	Fence project SHGC..	Capital Improvements	650.00
99368	1/21/2022	LET'S RIDE MOTORSPORTS - Golf Cart Repairs SHGC	1575	Golf Cart Repairs SHGC	Other Equipment/Maintenance	591.86
99369	1/21/2022	LINCOLN AQUATICS - Pool Covers	c9614379	Pool Covers	Minor Equipment District	5,769.04
99370	1/21/2022	JEANNIE LISS - Cell phone reimbursement	15285	Cell phone reimbursement	Utilities Phone/Internet	180.00
99371	1/21/2022	GINA LORENZO - aerobics instructor	1132022	aerobics instructor	Instructor Fees	224.00
99372	1/21/2022	MCMMASTER-CARR SUPPLY CO. - Invoices 39948435, 69871358,	39948435 69871358	ALARM BATTERY ALARM BATTERY	Maintenance - Other Buildings District	1,745.65
99373	1/21/2022	MIZUNO USA INC - Invoices 7310859, 7326255, 7334420, 7334421	7310859 7326255 7334420	SHGC Golf Clubs SHGC Golf Clubs SHGC Golf Clubs	Inventory Shipping/Frieght	1,356.52
99374	1/21/2022	MOBILE MINI - SHGC Storage Unit	9012736690	SHGC_Storage_Unit	Contract Services Grounds	150.78

99375	1/21/2022	NAPA AUTO PARTS - Invoices 546970306, 5469768788,	546970306 5469768788	Parts/Supplies Parts/Supplies	Automotive Equipment/Maintenance	1,133.61
99376	1/21/2022	NORTHERN TOOL - Invoices 48340434, 48424758	48340434 48424758	GATOR SEATS, SPRAYER GATOR SEATS, SPRAYER	Other Equipment/Maintenance	842.99
99377	1/21/2022	ORKIN - Invoices 220496169, 221357182, 221357184,	220496169 221357182	SV/OP Dec Pest Control SV/OP Dec Pest Control	Contract Services Buildings District	923.10
99378	1/21/2022	PARKER-ANDERSON LEARNING CTR - Invoices 2038, 2040	2038 2040	enrichment enrichment	Instructor Fees Instructor_Fees	3,132.50
99379	1/21/2022	PREMIER WINDOW TINTING & AUTO GLASS - REPLACE FRONT WINDOW # 122		REPLACE FRONT WINDOW # 122	Automotive Equipment/Maintenance	343.25
99380	1/21/2022	PRO JANSAN - Poopy_Pouches	23932	Poopy_Pouches	Maintenance - Other Grounds District	4,900.00
99381	1/21/2022	PRUDENTIAL OVERALL SUPPLY - Invoices 172097654, 172111772, 172111779, 172112199, 172112200, 172112314, 172112317, 172112555, 172112556, 172112557, 172112575, 172113190, 172113199, 172113610, 172113611, 172113724, 172113726, 172114006, 172114007, 172114008, 172114025	172097654 172111772 172111779 172112199 172112200 172112314 172112317 172112555 172112556 172112557 172112575 172113190 172113199 172113610 172113611 172113724 172113726 172114006 172114007 172114008 172114025	OPCC Uniform Service SV/OP/SHGC/Sinaloa Uniforms SV/OP/SHGC/Sinaloa Uniforms OPCC Uniform Service SV/OP/SHGC/Sinaloa Uniforms SV/OP/SHGC/Sinaloa Uniforms SV/OP/SHGC/Sinaloa	Supplies - Uniform Allowance District Supplies - Uniform Allowance District Supplies - Custodial OPCC Supplies - Uniform Allowance RSSCC Supplies - Uniform Allowance Supplies - Uniform Allowance	877.76
99382	1/21/2022	RANGE SERVANT - Invoices 112252, 112326	112252 112326	Driving Range Supplies Driving Range Supplies	Golf Supplies	1,260.64
99383	1/21/2022	READY REFRESH - Invoices 0110022401541, 1110030749121	0110022401541 1110030749121	Drinking water for Activity Ce Monthly water cooler service f	Supplies	817.38
99384	1/21/2022	REFRIGERATION SUPPLIES DISTRIBUTOR - Invoices 78035324, 78035348, 78035523	78035324 78035348 78035523	GARDEN GROVE ASC HEATER INOP.. GARDEN GROVE ASC HEATER	Maintenance - Other Buildings District	307.20
99385	1/21/2022	REXEL - Invoices 132093181, 132387578	132093181 132387578	REPLACEMENT LIGHT BULB S AND LIGHT POLES RMCP,	Maintenance - Other Buildings District	3,802.47
99386	1/21/2022	RLF PUBLISHING - SV Spring 22 Activity Guide	sv activity guide	SV Spring 22 Activity Guide	Marketing..	18,825.00

99387	1/21/2022	SC FUELS - ENGINE OIL	2030153	ENGINE OIL	Supplies - Gasoline, Oil Fleet District	1,907.52
99388	1/21/2022	SCV JANITORIAL SUPPLY - HAND SOAP , DISINFECTANT	14633	HAND SOAP , DISINFECTANT	Supplies - Custodial District	839.23
99389	1/21/2022	SESAC INC. - Music License-Annual	747340	Music License-Annual	Professional & Special Services	2,430.00
99390	1/21/2022	SHERWIN-WILLIAMS - Invoices 49400, 49491	49400 49491	SV/OP - Paint Supplies SV/OP - Paint Supplies	Maintenance - Other Buildings District	301.14
99391	1/21/2022	SIMI VALLEY FORD - TRUCK#115	97957	TRUCK#115	Automotive Equipment/Maintenance	152.06
99392	1/21/2022	SIMI VALLEY HISTORICAL SOCIETY - Community Grant	Jan-22	Community Grant	Community Grants	24,000.00
99393	1/21/2022	SIMI VALLEY HISTORICAL SOCIETY - Simi Historical Society	4th quarter	Simi Historical Society portio	Rental Facility Strathearn Historical Park and	4,056.40
99394	1/21/2022	SNAPOLOGY OF THOUSAND OAKS - enrichment	707	enrichment	Instructor Fees	1,296.00
99395	1/21/2022	SPECTRUM BUSINESS - Cable TV / Internet Sinaloa Golf Course	2.46E+11	Cable TV / Internet Sinaloa Go	Utilities Phone/Internet	257.30
99396	1/21/2022	SPECTRUM BUSINESS - Fiber Internet SHGC	1.40E+12	Fiber Internet SHGC	Utilities Phone/Internet	599.00
99397	1/21/2022	SPECTRUM REACH - Dec Digital Ads	90542152	Dec Digital Ads	Marketing..	1,200.00
99398	1/21/2022	SRIXON/CLEVELAND GOLF/XXIO - Golf Merchandise	6718236	Golf Merchandise	Inventory Shipping/Frieght	118.70
99399	1/21/2022	STAPLES - Office Supplies		Office Supplies	Supplies - Office	313.71
99400	1/21/2022	STAPLES BUSINESS ADVANTAGE - Office Supplies	1639528614	Office Supplies	Supplies - Office District Supplies - Office District	2,335.16
99401	1/21/2022	STATE OF CALIFORNIA - Fingerprint Processing DOJ	553776	Fingerprint Processing DOJ	Professional & Special Services	160.00
99402	1/21/2022	STEPHEN'S VIDEO PRODUCTION - Videotape and Livestream Board		Videotape and Livestream Board	Professional & Special Services	1,000.00
99403	1/21/2022	TAPO PLUMBING SUPPLY - SV/OP Water Features	52845	SV/OP Water Features	Maintenance - Other Buildings District	51.48
99404	1/21/2022	TEAM GOLF - SGC Golf Shop Merchandise	1177290	SGC Golf Shop Merchandise	Inventory Shipping/Freight	37.78
99405	1/21/2022	TITLEIST - Invoices 912433510,	912433510	SHGC Golf Merchandise and Rang	Inventory	5,256.65

99406	1/21/2022	TURF STAR - WESTERN - TORO RIM MOW CREW	718346401	TORO RIM MOW CREW	Other Equipment/Maint	369.68
99407	1/21/2022	U P S - Shipping Fees	0	Shipping Fees	Postage & Express Mail	25.96
99408	1/21/2022	ULINE - STORAGE BOXES FIRST AID STUFF	142810468	STORAGE BOXES FIRST AID STUFF	Supplies - Clothing & Safety District	194.88
99409	1/21/2022	VOLVIK USA - Golf Merchandise for SGC.	120003	Golf Merchandise for SGC...	Inventory	130.00
99410	1/21/2022	VORTEX AQUATIC STRUCTURES - SEAL SET CAP SPRAY	49797	SEAL SET CAP SPRAY	Pool Equipment/Maintenance	104.78
99411	1/21/2022	WALMART - office supplies	1639845029	office supplies	Supplies	138.78
99412	1/21/2022	WALTERS WHOLESALE ELECTRIC - Invoices 119616508, 119645093, 119673391, 119673528, 119756566	119616508 119645093 119673391 119673528 119756566	SV-Electrical Supplies SV-Electrical Supplies SV-Electrical Supplies SV-Electrical Supplies	Maintenance - Other Buildings District	250.48
99413	1/21/2022	WASTE MANAGEMENT - Invoices 256674902836, 630512002837, 630522102833, 633864002835	256674902836 630512002837 630522102833	refuse disposal refuse disposal refuse disposal	Refuse Disposal Refuse Disposal Janitorial Svcs / Refuse	10,716.60
99414	1/21/2022	WELLS FARGO VENDOR FINANCIAL SERVICES - Invoices 5018476916, 5018573570	5018476916 5018573570	Copier Lease Copier Lease	Rents & Leases - Equipment District	772.20
99415	1/21/2022	WHITE CAP LP - Invoices 50017544357, 50017553408	50017544357 50017553408	REPLACEMENT FIRST AID KITS	Supplies - Clothing & Safety Buildings District	2,541.83
99416	1/21/2022	RICHARD WHITE - woodcarving instructor	47a	woodcarving instructor	Instructor Fees	33.00
99417	1/21/2022	XEROX-REC - Lease for Copier in Recreation	2998645	Lease for Copier in Recreation	Rents & Leases - Equipment	395.49
99418	1/21/2022	YAMAHA MOTOR CORP - shgc cart lease	763817	shgc cart lease	Rents & Leases - Equipment	270.91
99419	1/25/2022	AT & T - U VERSE - Madera ASC internet service		Madera ASC internet service	Utilities Phone/Internet	80.25
99420	1/25/2022	AT & T - U VERSE - Sinaloa teen club internet service		Sinaloa teen club internet ser	Utilities Phone/Internet	80.25
99421	1/25/2022	AT & T - U VERSE - RSCP internet service		RSCP internet service	Utilities Phone/Internet	107.77

99422	1/25/2022	AT & T - U VERSE - SHGC internet service		SHGC internet service	Utilities Phone/Internet	123.05
99423	1/25/2022	AT & T - U VERSE - RSCP maint internet service		RSCP maint internet service	Utilities Phone/Internet	80.25
99424	1/25/2022	AT & T - U VERSE - SHGC Maint internet service		SHGC Maint internet service	Utilities Phone/Internet	155.15
99425	1/25/2022	AT & T CAL NET 3 - Knolls Fire station alarm		Knolls Fire station alarm	Utilities Phone/Internet	22.42
99426	1/25/2022	BARON TACTICAL - Amunition for Rangers		Amunition for Rangers	Supplies - Ranger	4,021.88
99427	1/25/2022	CITY OF SIMI VALLEY - WATER - water	9/7-11/18/2021	water	Utilities Water District Utilities Water	40,755.91
99428	1/25/2022	REFUND CUSTOMER - EWGA Los Angeles	122921	EWGA Los Angeles	Green Fees	360.00
99429	1/25/2022	REFUND CUSTOMER - Norma Ruiz rental refund	55187222	Norma Ruiz rental refund	Refunds Payable	500.00
99430	1/25/2022	REFUND CUSTOMER - Nicole Booker rental refund	55196207	Nicole Booker rental refund	Refunds Payable	100.00
99431	1/25/2022	REFUND CUSTOMER - Patricia Felosky course refund	55216192	Patricia Felosky course refund	Refunds Payable	338.00
99432	1/25/2022	REFUND CUSTOMER - Joseph Sauer course refund	55219238	Joseph Sauer course refund	Refunds Payable	338.00
99433	1/25/2022	GREATAMERICA LEASING CORP. - Maintenance and Lease of	30855978	Maintenance and Lease of Posta	Office Equipment/Maintenance	210.22
99434	1/25/2022	HOME DEPOT CREDIT SERVICES - Supplies		Supplies	Special Department Expense District	1,390.48
99435	1/25/2022	SOUTHERN CALIFORNIA EDISON - SCE		SCE	Utilities Electric District Utilities Electric	5,756.84
99436	1/25/2022	VCSDA - Annual Banquet	feb 2022 meeting	Annual Banquet	Education & Travel Expense	132.00
Total						
Total Checks						227,640.75



4201 Guardian St., Simi Valley, CA 93063 - (805) 584-4400

PAYROLL CHECK REGISTER – 01/28/2022

Presented to the Board of Directors

Prepared by:

Tracy Heminuk

ADP Check Register - PR 01/28/22

Job Title Description	NetPay	AutoDep	File #
Accountant	0.00	1,794.76	159884
Accountant-Payroll	0.00	2,093.70	103555
Accounting Specialist	0.00	2,176.43	105813
Administrative Assistant III	0.00	346.80	109381
Administrative Assistant V	0.00	869.16	103279
Administrative Assistant VI	0.00	826.07	160020
Administrative Assistant VI	0.00	343.11	107074
Administrative Assistant VI	0.00	238.77	109024
Administrative Secretary	0.00	1,860.28	101779
Administrative Secretary	0.00	1,845.80	105660
Administrative Specialist	0.00	1,680.01	197643
Assistant Golf Course Superintendent	0.00	2,028.13	101232
Assistant Golf Course Superintendent	0.00	1,221.74	155747
Assistant Pool Manager	0.00	567.98	101613
Assistant Site Director	0.00	760.91	160006
Assistant Site Director	0.00	785.77	107535
Assistant Site Director	0.00	420.42	107889
Bldgs. Maint. Worker II - Cust	0.00	1,918.98	104685
Bldgs. Maint. Worker II - Mech	0.00	1,734.60	108393
Bldgs. Specialist - Carpenter	0.00	1,939.17	197646
Bldgs. Specialist - Electrician	0.00	2,101.56	160026
Bldgs. Specialist - Mechanic	0.00	2,435.79	107332
Bldgs. Specialist - Utility	0.00	1,340.04	159926
Bldgs. Specialist - Utility	0.00	1,953.03	104681
Bldgs. Specialist - Utility	0.00	1,621.78	105838
Board of Director	0.00	668.85	102927
Buildings Maintenance Worker I	0.00	1,398.11	100921
Buildings Maintenance Worker I	0.00	2,126.22	103181
Buildings Maintenance Worker I	0.00	2,661.53	160120
Buildings Maintenance Worker I	0.00	1,982.85	164645
Buildings Specialist - Pools & Water Features	0.00	1,837.36	170001
Computer Support Specialist	0.00	2,562.63	101054
Crew Leader	0.00	2,009.83	100864
Crew Leader	0.00	2,015.18	101805
Crew Leader	0.00	2,183.87	105445
Crew Leader	0.00	2,055.36	107478
Crew Leader - Heavy Equipment	0.00	2,832.36	105329
Crew Leader - Heavy Equipment	0.00	1,443.97	108379
Crew Leader - Irrigation	0.00	2,747.29	159977
Crew Leader-Buildings Maint.	0.00	1,944.15	103430
Customer Service Representative	0.00	1,954.10	106354
Customer Service Representative	0.00	1,823.50	108198
Director of Administration	0.00	3,975.57	106987
Director of Planning & Maintenance	0.00	3,833.43	105972
Director of Recreation	0.00	3,927.08	197748
District Manager	0.00	5,811.13	160284

ADP Check Register - PR 01/28/22

Job Title Description	NetPay	AutoDep	File #
Executive Assistant	0.00	2,143.70	170010
Golf Assistant I	0.00	329.00	197691
Golf Assistant I	0.00	537.74	197784
Golf Assistant I	0.00	419.04	101300
Golf Assistant I	0.00	263.20	197703
Golf Assistant I	0.00	322.07	197692
Golf Assistant I	0.00	482.15	197787
Golf Assistant I	0.00	494.50	197792
Golf Assistant I	0.00	322.07	197789
Golf Assistant I	0.00	141.99	197749
Golf Assistant I	0.00	99.50	159951
Golf Assistant I	0.00	304.76	197715
Golf Assistant I	0.00	436.35	197720
Golf Assistant I	0.00	408.66	160015
Golf Assistant I	0.00	422.50	197757
Golf Assistant I	0.00	370.55	160217
Golf Assistant I	0.00	260.00	108860
Golf Assistant I	0.00	277.05	197628
Golf Assistant II	0.00	522.77	197649
Golf Assistant II	0.00	379.32	010288
Golf Assistant II	0.00	666.44	197758
Golf Assistant II	0.00	321.88	160118
Golf Assistant II	0.00	246.94	197799
Golf Assistant II	0.00	349.89	197687
Golf Assistant II	0.00	559.28	197778
Golf Course Assistant	0.00	475.97	197817
Golf Course Assistant	0.00	159.30	197677
Golf Course Assistant I - PT	0.00	318.60	197737
Golf Course Manager - Head Gol	0.00	3,480.95	107370
Golf Maintenance Lead	0.00	845.61	105719
Golf Professional	0.00	1,130.94	197722
Golf Professional	0.00	676.59	109443
Golf Specialist	0.00	625.74	159929
Groundskeeper I	0.00	1,714.99	159885
Groundskeeper I	0.00	1,644.74	159944
Groundskeeper I	0.00	1,429.94	159874
Groundskeeper I	0.00	1,239.68	197647
Groundskeeper I	0.00	1,835.20	160126
Groundskeeper I	0.00	2,152.70	103556
Groundskeeper I	0.00	1,832.12	105163
Groundskeeper I	0.00	1,871.70	105217
Groundskeeper I	0.00	2,054.21	159871
Groundskeeper I	0.00	1,653.93	105499
Groundskeeper I	0.00	184.70	105485
Groundskeeper I	0.00	1,901.91	105493
Groundskeeper I	0.00	1,868.27	106450

ADP Check Register - PR 01/28/22

Job Title Description	NetPay	AutoDep	File #
Groundskeeper I	0.00	1,438.08	159914
Groundskeeper I	0.00	1,215.74	197642
Groundskeeper II	0.00	2,392.36	100389
Groundskeeper II	0.00	1,782.77	101292
Groundskeeper II	0.00	860.76	101319
Groundskeeper II	0.00	1,773.13	101343
Groundskeeper II	0.00	2,190.60	105839
Groundskeeper II	0.00	2,420.06	107837
Groundskeeper II	0.00	1,927.74	109223
Head Golf Pro	0.00	2,746.90	197755
Human Resources Coordinator	0.00	2,211.21	170000
Landscape Designer	0.00	2,662.15	101970
Landscape Designer	0.00	2,446.77	102592
Landscape Designer	0.00	2,199.00	160071
Lifeguard	0.00	102.30	197739
Maintenance Worker I - PT	0.00	835.24	107180
Maintenance Worker III - PT	0.00	238.97	160325
Maintenance Worker III - PT	0.00	935.93	105679
Maintenance Worker III - PT	0.00	73.42	159905
Maintenance Worker III - PT	0.00	820.46	197762
Maintenance Worker III - PT	0.00	471.94	197797
Maintenance Worker IV - PT	0.00	512.45	197662
Maintenance Worker IV - PT	0.00	391.26	101131
Maintenance Worker IV - PT	0.00	831.08	197814
Maintenance Worker IV - PT	0.00	1,020.78	101339
Maintenance Worker IV - PT	0.00	698.87	197813
Maintenance Worker IV - PT	0.00	1,159.47	197763
Maintenance Worker IV - PT	0.00	926.45	197645
Maintenance Worker IV - PT	0.00	508.58	159946
Maintenance Worker IV - PT	0.00	335.74	103022
Maintenance Worker IV - PT	0.00	1,475.60	160155
Maintenance Worker IV - PT	0.00	324.89	103407
Maintenance Worker IV - PT	0.00	857.71	105086
Maintenance Worker IV - PT	0.00	469.98	105438
Maintenance Worker IV - PT	0.00	913.50	160121
Maintenance Worker IV - PT	0.00	0.00	105821
Maintenance Worker IV - PT	0.00	969.87	160244
Maintenance Worker IV - PT	0.00	995.35	197702
Maintenance Worker IV - PT	0.00	1,136.49	160262
Maintenance Worker IV - PT	0.00	1,287.29	159876
Mechanic - Golf Courses	0.00	194.57	150812
Mechanic - Golf Courses	0.00	1,674.34	103331
Park Ranger II	0.00	217.47	160297
Park Ranger II	0.00	271.19	160296
Park Ranger II	0.00	225.11	100879
Park Ranger II	0.00	375.24	197577

ADP Check Register - PR 01/28/22

Job Title Description	NetPay	AutoDep	File #
Park Ranger II	0.00	1,490.74	197756
Park Ranger II	0.00	600.60	160294
Park Ranger II	0.00	0.00	197566
Park Ranger II	0.00	1,349.20	197754
Park Ranger II	0.00	452.50	197633
Part-time Computer Technician	0.00	905.98	160332
Part-time Recreation Coordinat	0.00	575.12	104824
Part-time Recreation Coordinat	0.00	564.65	160124
Part-time Recreation Coordinat	0.00	398.59	105705
Pool Manager	0.00	741.05	150064
Preschool Assistant	0.00	264.57	159999
Preschool Instructor & Spec.	0.00	240.75	197804
Preschool Instructor & Spec.	0.00	557.98	109887
Program Assistant	0.00	692.56	101317
Program Assistant	0.00	252.81	197785
Program Assistant	0.00	757.02	102930
Program Assistant	0.00	508.01	104413
Program Assistant	0.00	232.03	197801
Program Assistant	0.00	439.82	197808
Rec Attendant	0.00	200.86	197723
Rec Attendant	0.00	242.41	197731
Rec Attendant	0.00	273.58	197616
Recreation Aide	0.00	235.50	197796
Recreation Aide	0.00	0.00	197810
Recreation Aide	0.00	72.73	197773
Recreation Aide	96.97	0.00	197824
Recreation Aide	0.00	346.31	197811
Recreation Assistant	0.00	1,627.24	197644
Recreation Coordinator	0.00	1,870.12	110802
Recreation Coordinator	0.00	2,092.43	105146
Recreation Coordinator	0.00	2,510.27	105212
Recreation Coordinator	0.00	2,520.18	105277
Recreation Coordinator	0.00	2,769.35	105636
Recreation Coordinator	0.00	1,794.50	105815
Recreation Counselor	0.00	457.13	197806
Recreation Counselor	0.00	69.27	197812
Recreation Counselor	0.00	417.44	197750
Recreation Counselor	0.00	679.98	197782
Recreation Counselor	0.00	167.72	101653
Recreation Counselor	0.00	537.26	159878
Recreation Counselor	0.00	583.25	197768
Recreation Counselor	0.00	531.51	160141
Recreation Counselor	0.00	515.38	197701
Recreation Counselor	0.00	370.55	197751
Recreation Counselor	0.00	309.28	197666
Recreation Counselor	0.00	45.86	160335

ADP Check Register - PR 01/28/22

Job Title Description	NetPay	AutoDep	File #
Recreation Counselor	0.00	525.23	160318
Recreation Counselor	0.00	694.47	197770
Recreation Counselor	0.00	176.99	197621
Recreation Counselor	0.00	0.00	197818
Recreation Counselor	0.00	389.69	160200
Recreation Counselor	0.00	432.79	105483
Recreation Counselor	250.00	683.82	159850
Recreation Counselor	0.00	488.31	197819
Recreation Counselor	0.00	502.67	160256
Recreation Counselor	0.00	277.05	197823
Recreation Counselor	0.00	337.60	160302
Recreation Counselor	0.00	105.84	160306
Recreation Counselor	0.00	374.01	197771
Recreation Counselor	0.00	670.32	197601
Recreation Counselor	0.00	354.14	197573
Recreation Counselor	0.00	540.51	197669
Recreation Counselor	0.00	69.26	197651
Recreation Counselor	0.00	252.67	159966
Recreation Counselor	0.00	443.28	197809
Recreation Counselor	0.00	559.95	160334
Recreation Counselor	0.00	467.94	197772
Recreation Counselor	0.00	158.75	197712
Recreation Counselor	0.00	450.85	160073
Recreation Counselor	0.00	465.44	160330
Recreation Counselor	0.00	328.99	109030
Recreation Counselor	0.00	304.75	197788
Recreation Counselor	0.00	425.44	197623
Recreation Counselor	0.00	516.11	197783
Recreation Program Specialsit	0.00	2,185.66	108439
Recreation Program Specialsit	0.00	1,825.23	103733
Recreation Specialist I - PT	0.00	394.79	100350
Recreation Specialist I - PT	0.00	180.08	160210
Recreation Specialist I - PT	0.00	143.52	100957
Recreation Specialist I - PT	0.00	564.40	106962
Recreation Specialist I - PT	0.00	799.09	157091
Recreation Specialist I - PT	0.00	157.87	159961
Recreation Specialist I - PT	0.00	172.87	197777
Recreation Supervisor II	0.00	2,690.97	100797
Recreation Supervisor II	0.00	2,763.95	104769
Recreation Supervisor II	0.00	2,487.87	197608
Scorekeeper	0.00	100.43	197675
Scorekeeper	0.00	259.73	108398
Site Coordinator	0.00	368.73	160069
Site Director	0.00	932.78	108070
Site Director	0.00	1,037.22	103435
Site Director	0.00	634.25	153736

ADP Check Register - PR 01/28/22

Job Title Description	NetPay	AutoDep	File #
Site Director	0.00	0.00	197767
Site Director	75.00	1,272.80	105046
Site Director	0.00	967.13	155207
Site Director	0.00	1,304.17	159901
Site Director	0.00	487.15	109220
Specialist Instructor	0.00	1,064.81	160282
Specialist Instructor - Dance	0.00	1,595.46	108416
Sports Official	0.00	117.74	103313
Sr. Maint. Supv. - Bldgs.	0.00	2,533.58	105666
Sr. Maint. Supv. - Grounds	0.00	3,316.07	102935
Sr. Maint. Supv. - Grounds	0.00	2,391.85	105042
Sr. Maint. Supv. - Grounds	0.00	2,811.38	105780
Sr. Maintenance Supervisor - S	0.00	2,782.57	103371
Sr. Park Ranger	0.00	2,211.54	197565
Weekend Lead Person	0.00	2,113.68	104758
Youth Sports Referee	0.00	225.11	197774
Youth Sports Referee	0.00	155.84	197821
Youth Sports Referee	0.00	76.18	197822
Youth Sports Referee	0.00	228.56	197820
Youth Sports Referee	0.00	491.46	160307
Youth Sports Referee	0.00	174.22	197654
Grand Totals			
Total	421.97	263,678.81	
Count		251	

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: February 16, 2022

TO: District Manager

FROM: Director of Administration

SUBJECT: Renewal of Contract Agreement for Use of a Portion of Tierra Rejada Park as a Portable Communications Test Site by L3 Technologies, Datron Advanced Technologies

BACKGROUND

L3 Technologies, Datron Advanced Technologies Division (hereinafter "Datron") is a Delaware Corporation based in Simi Valley specializing in the application of systems that support satellite and terrestrial communications. In order to facilitate Datron's testing of technical equipment, land of a given topography which is relatively free of terrain obstructions is required. Datron has determined that Tierra Rejada Park and adjacent property owned by the Simi Valley County Sanitation District would be suitable for Datron's testing purposes. The Park District has determined that use of Tierra Rejada Park by Datron for the testing of technical equipment would not interfere to any significant degree with existing uses of the property for public park and recreational purposes. Further, the Park District has determined that the use of the property by Datron would not be detrimental to the property from an environmental standpoint.

SUMMARY

Datron has been using a portion of Tierra Rejada Park as a portable communications test site for the past 40 years. The test site is located on a hill just above the office buildings of Datron, on Los Angeles Avenue west of Madera Road. Datron utilizes the site approximately 3 times per year, lasting 3 to 4 days per test, totaling up to 12 days per year. The equipment is removed at the end of each testing day. The current contract provided to Datron expires on May 31, 2022.

Datron requests the Park District renew the contract agreement for the test site for a period of five additional years. Datron has been a good tenant with no reported issues during the current term of agreement. The expiring contract agreement required an annual payment of \$3,600. If approved, the term of the new agreement would be from June 1, 2022 to May 31, 2027 at an increased rate of \$4,175 per year.

A copy of the proposed contract agreement between the District and L3 Technologies, Datron Advanced Technologies with the new rate and term is attached. This agreement has been reviewed and approved of by the District's legal counsel.

BOARD ACTION REQUESTED

Staff recommends the Board approve the proposed contract agreement with Datron for the use of a portion of Tierra Rejada Park as a portable communications test site for a period of five years commencing on June 1, 2022 and expiring on May 31, 2027 with an annual charge of \$4,175 per year and authorizing the District Manager to sign the agreement on behalf of the District.



Theresa Pennington
Director of Administration

PERMIT AGREEMENT FOR USE OF
TIERRA REJADA PARK AS A
PORTABLE COMMUNICATIONS TEST SITE

This Permit Agreement is made and entered into the date hereinafter set forth by and between the RANCHO SIMI RECREATION AND PARK DISTRICT, hereinafter referred to as "Park District", and L3 TECHNOLOGIES, INC., DATRON ADVANCED TECHNOLOGIES, hereinafter referred to as "Datron". In consideration of their mutual covenants, conditions, agreements, obligations assumed, releases given, and the other considerations contained herein, the parties hereto agree as follows:

1. Background: The Park District is the owner of that real property known as Tierra Rejada Park, situated in the westerly part of the Simi Valley of Ventura County, California. Datron is a Delaware Corporation based in Simi Valley, California specializing in the application of systems that support satellite and terrestrial communications. In order to facilitate Datron's testing of technical equipment, land of a given topography which is relatively free of terrain obstructions is required. Datron has determined that Tierra Rejada Park and adjacent property owned by the Simi Valley County Sanitation District would be suitable for Datron's purposes. The Park District has determined that use of Tierra Rejada Park by Datron for the testing of technical equipment would not interfere to any significant degree with existing uses of said property for public park and recreational purposes. Further, the Park District has determined that the use of said property by Datron would not be detrimental to said property from an environmental standpoint. It is the intent of the parties in this Agreement to set forth in a formal manner their specific understandings and agreements for the use of Tierra Rejada Park by Datron for the testing of technical equipment.

2. Permit to Use: The Park District hereby grants to Datron a non-exclusive permit to use Tierra Rejada Park for the purpose of testing of Satellite Communication Ground Terminals. Specifically, the Park District grants a non-exclusive use permit to use the portion of Tierra Rejada Park known as the "test site," as further defined in Section 6 of this Agreement and depicted in the attached document ("Exhibit A"), as well as the access road to the "test site." Any use by Datron of Tierra Rejada Park that occurs outside of the access road or "test site" must be authorized by mutual written agreement between the parties. The primary use of the site is approximately 5 times a year for a week at a time. The testing typically occurs between 8am – 6 pm. The testing shall be in the range of SHF frequency bands, at extremely low power levels. Datron's use of Tierra Rejada Park pursuant to this Agreement shall be accomplished in such a manner as to avoid interference with the use of said facility for public recreation and park purposes. In the event the Park District determines that use of the facility by Datron is resulting in interference with the recreational use of the park, the Park District shall so advise Datron, and Datron shall endeavor to modify its use of the park to avoid such interference. If problems develop which cannot be resolved through unilateral action on the part of Datron, representatives of the parties shall meet and attempt to resolve the problems. In the

event it is determined by either party that its use of Tierra Rejada Park is being adversely affected by use of the facility by the other party, and if those adverse effects cannot be eliminated through cooperative action, the party suffering said adverse effects may, upon the giving of forty-eight (48) hours written notice to the other party, terminate this Agreement.

3. Term - Scheduling of Use: The term of this agreement shall be for a period of five (5) years, commencing June 1, 2022 and ending May 31, 2027. Use of Tierra Rejada Park by Datron shall be on an intermittent basis. At such times as Datron determines that it desires access to and use of Tierra Rejada Park, it shall so advise the Park District, providing, to the greatest extent possible, specific information with regard to the nature and duration of the use and the areas which shall be involved. Such notice shall be given to the Park District at least two (2) days prior to the scheduled use and, whenever possible, shall be in writing. After the giving of notice, Datron may proceed with use of the park, unless the Park District disapproves the particular use. In the event the Park District disapproves a requested use, the parties shall work together to establish alternate plans for such use. Datron's use of Tierra Rejada Park shall occur only during daylight hours.

4. Equipment: The equipment used by Datron in its testing program at Tierra Rejada Park shall be mobile equipment which shall be brought onto the park site by Datron, used during the testing period, and then removed by Datron. None of Datron's equipment shall remain on the park site overnight. Datron shall not, in any way, modify Tierra Rejada Park. All risk of damage to or loss of Datron's equipment shall be borne solely by Datron, and the Park District shall have no liability or responsibility to Datron for damage to or loss of Datron's property and equipment.

5. Damage to Park District Property: Datron shall use Tierra Rejada Park in such a manner as to avoid damage to the park and to Park District property and equipment located at the park. Further, during such times as Datron is using Tierra Rejada Park pursuant to this Agreement, Datron and its officers, representatives, and employees shall endeavor to restrain others from committing any waste or damage upon said park site. In the event Tierra Rejada Park or Park District property is damaged or destroyed as a result of use under this Agreement, Datron shall forthwith reimburse the Park District for such cost as shall be incurred in repairing said damage and restoring the park and the property to its condition prior to said use and damage.

6. Maintenance of Access Road and Test Site: For the past 40 years Datron has been using Tierra Rejada Park for the testing of technical equipment. During that time the parties have determined that a particular portion of Tierra Rejada Park is best suited for Datron's purposes. This area had been designated by the parties as Datron's "test site". The parties have also established an access road over Tierra Rejada Park extending from public right of way to the "test site". The testing of equipment by Datron shall be accomplished primarily at the "test site". The "test site" and the access road leading to it are to be maintained by Datron to include patching and repairing ruts and potholes and applying slurry seal as needed. All of the work provided for in this paragraph shall be performed at Datron's sole cost and expense in a manner which is acceptable to the Park District.

7. Consideration: In consideration of the use of Tierra Rejada Park pursuant to this Agreement, Datron shall pay to the Park District the sum of four thousand, one hundred and seventy-five dollars (\$4,175.00) per year. Said amount shall be paid in full for the five year term at the time of the execution of this agreement. In the event this Agreement is canceled by the Park District pursuant to the provisions contained herein prior to the end of the five (5) year term for which said payment has been made, Datron shall be entitled to a pro-rata refund of a portion of the consideration paid based upon the period of time for which such use has been canceled. The refund shall be that percentage of twenty thousand, eight hundred and seventy-five dollars (\$20,875.00) which is equivalent to the number of days for which Datron's use has been terminated divided by 1,825. In the event this Agreement is canceled by Datron pursuant to the provisions contained herein prior to the end of the five (5) year term for which said payment has been made, Datron shall not be entitled to a refund of any funds paid to the Park District as consideration under this section.

8. Non-Liability for Loss - Insurance:

A. This Agreement is made upon the express condition that the Park District shall be free from all liability and claim for damages by reason of any injury to persons or property resulting from or associated with the activities of Datron pursuant to this Agreement. Datron hereby assumes all risk of damage to persons and property, to whomsoever belonging, from any cause or source whatsoever, associated with or resulting from Datron's activities under this Agreement. Datron hereby waives any and all claims against the Park District for damage to persons or property in, on, or about Park District facilities and property. Datron shall hold the Park District harmless from and against any and all claims, demands, causes of action, suits, damages, costs of action, counsel, fees, and all other costs and expenses, including costs of investigation, arising out of or incurred in the defense of any claim, proceeding, or action brought for injury to persons or damage to property resulting from or associated with Datron's activities under this Agreement.

B. Datron shall further save and hold harmless the Park District from any and all Orders, Judgements, and Decrees which may be entered in any such suits or actions. In order to protect the Park District from liability and loss in this regard, Datron shall secure, carry and maintain at all times during the term of this Agreement, or any extension of this Agreement, at its sole cost and expense, insurance for the joint and several protection and indemnity of the Park District and Datron. Said insurance shall be not less than the principal amount of One Million Dollars (\$1,000,000.00), combined single limit for each occurrence and in the aggregate. Evidence of required liability insurance shall be provided on a Certificate of Insurance Form acceptable to the Park District, and shall include the Park District as an additional insured under "Blanket" endorsement.

9. Termination: This Permit Agreement may be terminated by either party at any time, with or without cause, upon the giving to the other party forty-eight (48) hours written notice of its intention to terminate this Agreement. Upon termination of this Agreement, all of Datron's rights to use Tierra Rejada Park shall terminate. It is specifically understood that by virtue of this Agreement and its use of Park District property pursuant to this Agreement, Datron is acquiring no rights to Tierra Rejada Park or Park District real or personal property, other than the right to use Tierra

Rejada Park for the purposes specified herein during the term of this Agreement.

10. Annual Renewal: This Agreement may be renewed by mutual written agreement executed by the parties on a year to year basis following the expiration of the term of this Agreement on the same terms and conditions as herein contained or on such other terms and conditions as may be agreed upon by the parties. The District Manager shall have the authority to sign such an agreement to renew.

11. Successors in Interest: This Agreement shall be binding on and inure to the benefit of the assigns and successors in interest of the parties.

Dated: _____

RANCHO SIMI RECREATION AND PARK DISTRICT

By

L3 TECHNOLOGIES, INC.
DATRON ADVANCED TECHNOLOGIES

By

RANCHO SIMI RECREATION AND PARK DISTRICT

INTEROFFICE MEMORANDUM

DATE: February 16, 2022
TO: District Manager
FROM: Director of Administration
SUBJECT: Presentation of the Part-Time Employee of the Month for January 2022 to
Bryn Kropp, Site Director

BACKGROUND

The Part-Time Employee of the Month for January 2022 is Bryn Kropp. Bryn is a Site Director in the Recreation Department. She has worked for the District for nineteen years; this is her first Employee of the Month Award.



NOMINATION NARRATION

Bryn has an important role at the Park District – caring for children in the Before and After School Club Program. In her many years as Site Director, she has had the opportunity to enrich the lives of hundreds of children, providing a safe, active and educational environment that allows them to flourish. Bryn personally connects with each of the participants at the Club. Her attention to detail, personal investment in everyone that attends her program, and ability to program unique activities on a daily basis allows for the program to succeed. During her time in Oak Park, Bryn facilitated a program that educated children on the benefits of animal adoption through a local animal shelter. Bryn’s commitment and dedication to her career at Rancho Simi and caring for the kids in the community is commendable. She is deserving of the recognition of an Employee of the Month Award.

BOARD ACTION

Bryn has been invited to attend the February 16, 2022, Board Meeting to receive a plaque and a check for \$75.00 from the Board Chair.

A handwritten signature in blue ink that reads "Theresa Pennington". The signature is written in a cursive, flowing style.

Theresa Pennington
Director of Administration

RANCHO SIMI RECREATION AND PARK DISTRICT

INTEROFFICE MEMORANDUM

DATE: February 16, 2022
TO: District Manager
FROM: Recreation Supervisor
SUBJECT: Review and Provide Direction Regarding Before and After School Club and Teen Club Proposed Fee Increases for School Year 2022-2023

BACKGROUND

On February 2, the Board considered an item to consider Afterschool Club fees and creating a scholarship/grant program at the afterschool clubs for the 2022-2023 school year. Staff was given direction to bring back alternatives for a teired scholarship program that could expand eligibility for the program, or give deeper discounts for families near or below the Federal poverty level. Staff was also asked to consider budgetary impacts to fee increases and scholarships. Staff has included a chart below that shows the revenues associated with each proposed fee increase in the alternatives for consideration. In the alternatives for the scholarship programs proposed, staff has outlined proposed tiers and subsequent discounts for consideration.

A variety of local organizations strive to meet the childcare needs of the community through a variety of grant funded programs, non-profit organizatrions, and private businesses both on Simi Valley Unified School District campuses and at off-site locations. The grant based prgoram ASES provides no-cost childcare to families on three elementary school campuses, while non-profit organizations provide subsidized childcare at their own facilities. Faith based organizations and local businesses provide diverse childcare options throughout the city. The YMCA serves the community with on-campus options, in addition to programs at their main facility. Many local employers also provide support with childcare costs through employer reimbursement programs.

As a part of meeting the larger community need, the District provides Before and After School Club services on eight elementary school campuses and three middle school campuses. Morning care hours begin at 6:45am and after care hours begin at school dismissal through 6:00pm. Targeted staff-to-youth ratios are 1:10 at the elementary schools, and 1:15 at the middle schools. A Club Director at each elementary school site is responsible for the day-to-day operations and oversight of the Assistant Director(s), Counselors, Aides, and volunteers at their site.

Throughout the pandemic staff have worked diligently to adapt to changing requirements. The 2020-21 school year was transformed to a full day program as the school district adopted a virtual model and later a limited in person model. Academic support became a key feature of the program as staff adopted roles as paraeducators, supporting youth with day-to-day academics, serving as a conduit between teachers and parents and monitoring youth achievements and shortcomings. Enrollment sharply declined due to lack of need for childcare as many families worked from home. The 2021-22 school year returned to in-class instruction with adaptations guided by State and County standards. Enrollment increased from the PAL program as students returned to school campuses. While enrollment has begun to trend upward, the programs total enrollment (470) still falls well short of peak enrollment prior to COVID-19. Decreases in enrollment are attributed to parent apprehension,

the persistent rise and fall of COVID case numbers, increased opportunities to work from home which lessen the demand for childcare, and permanent change in habits for some families.

A 3% increase for the Before and After School Club Program fees and daily Day Camp rate, and a 5% increase for Teen Clubs was implemented in the 2019-20 school year. The 2020-21 school year fee structure was based on a full-day program and was highly subsidized by the District. A 3% increase was implemented for the 2021-2022 school year.

DISCUSSION

The effects of the pandemic continue to heavily impact the programs. In addition to fluxuating enrollment, increased hourly wages have had a dramatic effect. Over the past three years, part-time staff have seen a significant increase in hourly wages per state law and the District’s commitment to maintaining reasonable pay difference between classifications. While staff have been diligent in minimizing expenditures, particularly in the last two years, the cost of goods and services also continues to rise, inhibiting the purchase of supplies traditionally expected of the programs.

The 2018-19 school year produced revenues totalling \$2,162,335 with operating costs of \$2,246,808, resulting in an \$84,473 subsidy. The 2020-21 school year, impacted by COVID, produced revenues of \$538,529 with operating costs of \$1,641,963, resulting in a \$1,103,434 subsidy. The current 2021-22 school year (approximatley 450 childeren) is expected to produce revenues of \$1,354,760 with operating costs of \$1,874,008, resulting in a \$519,248 subsidy. Despite a steady incline in enrollment, attendance numbers are not expected to match pre-COVID conditions in the coming year, which will inevitably produce another year of substantial subsidy.

While the programs have seen a modest increase in pricing over the years, the increase has not been enough to offset the increase in hourly wages, goods and services due to shortages and inflation.

The programs most cumbersome direct costs are wages. Part time staff fee adjustments, driven by minimum wage increases, resulted in a 6.7% increase this year for over 40 counselors. Though a prior reclassification of Assistant Directors from Class III to Class IV reduced the wage gap between Assistant Director and Site Director, many of those positions remained vacant for the 2021-22 school year due to reduced enrollment and cost saving strategies. While these Assistant Director positions are expected to be filled at the end of the current school year or as we transition into 2022-23 school year, staffing shortages and recruitment continue to be of concern.

An increase of \$30 per month (9%) would maintain the status of the program and allow the program revenues to continue to keep pace with increasing costs caused by rising wages and supply costs.

The chart below show the impact of each fee increase for Board review:

ASC fee structure based on 500 kids enrolled			
		Estimated Annual Revenue	Difference
Current Rate	\$339	\$1,695,000	-
3% increase	\$349	\$1,745,000	\$50,000
6% increase	\$359	\$1,795,000	\$100,000
9% increase	\$369	\$1,845,000	\$150,000

Management staff strives to lead programs that maintain a reasonable, competitive price and allow accessibility to all, but is also priced to be fiscally responsible and implemented by fairly compensated staff.

The Before and After School Club and Teen Clubs Program currently offers support to qualifying low-income families by offering a 20% discount through the District-wide adopted program.

In addition to the current fee structure, there is an alternative to modify the current discount program which could offer a greater percentage discount to families that already meet the criteria, or expand the qualifications so that additional families qualify at the current 20% off discount, or a combination of both, increasing the discount amount and adjusting the criteria.

Another alternative in lieu of the discount program, could be a grant/scholarship program that would benefit existing participants, as well as future participants. Allocated funds would be awarded to participants based on pre-determined qualifications that are in line with income levels identified by Federal/State/County. The grant/scholarship program could be developed to have a broader reach by adding additional qualifications, criteria and verification methods, allowing additional families to qualify with increased levels of support as compared to what is currently provided.

Staff have developed the alternatives below as a framework for discussion for the grant/scholarship program for consideration from the Board of Directors.

ALTERNATIVES

GRANT/SCHOLARSHIP PROGRAM

For the 2022-23 School Year up to \$30,000 in grant/scholarships will be funded. Distribution of funds is proposed in the following alternatives.

Alternative 1 – Two-Tier system. Tier 1 increases funding to currently qualifying participants who under our current discount program obtain an approximate \$750 grant/scholarship to a \$1,000 grant/scholarship. Tier 2 extends the offerings for qualifying participants at 149% or below poverty to obtain a \$1,250 grant/scholarship. It is estimated this alternative would serve approximately 25-30 participants.

	Federal Poverty	Discount	Estimated % off Program
Tier 1	200-150%	\$1,000	30%
Tier 2	149% and below	\$1,250	37%

Alternative 2 – Three-Tier system. Tier 1 adds an additional qualification tier to 201-225% Poverty. Tier 2 increases funding to currently qualifying participants from an approximate \$750 grant/scholarship to a \$1,000 grant/scholarship. Tier 3 provides additional funding to 149% or below poverty with a grant/scholarship of \$1,250. It is estimated this alternative would serve approximately 30 – 35 participants.

	Federal Poverty	Discount	Estimated % off Program
Tier 1	225-201%	\$750	22%
Tier 2	200-150%	\$1,000	30%
Tier 3	149% and below	\$1,250	37%

Alternative 3 – Two-Tier system. Tier 1 increases funding to currently qualifying participants from an approximate \$750 grant/scholarship to a \$1,250 grant/scholarship. Tier 2 extends the offerings for qualifying at 149% or below poverty to obtain a \$1,500 grant/scholarship. It is estimated this alternative would serve approximately 20-25 participants.

	Federal Poverty	Discount	Estimated % off Program
Tier 1	200-150%	\$1,250	37%
Tier 2	149% and below	\$1,500	44%

BEFORE AND AFTER SCHOOL CLUB AND TEEN CLUB FEES

Alternative 1 - Implement increase (6%) from \$339/month to \$359/month (ASC), \$122/month to \$129/month (BSC), \$255/month to \$270/month (Teen Clubs), including the current discount program. This is consistent with a CPI of 3% and accounts for the 2020-21 School Year in which a 3% CPI was not implemented.

Alternative 2 - Implement increase (9%) from \$339/month to \$369/month (ASC), \$122/month to \$133/month (BSC), \$255/month to \$278/month (Teen Club), including the current discount program. This is consistent with the need to operate the programs at current levels, keeping pace with rising wages and supply costs.

Alternative 3 - Implement increase (3%) from \$339/month to \$349/month (ASC), \$122/month to \$126/month (BSC), \$255/month to \$263/month, including the current discount program. This is consistent with a CPI of 3%.

Alternative 4 - Implement no fee increase.

RECOMMENDATIONS

Staff recommend the Board of Directors review the alternatives for the Grant/Scholarship and provide direction to staff. Staff recommend the Board of Directors review the alternatives for the Before and After School Club and Teen Club fees and provide direction to staff.



Danielle June
Recreation Supervisor

RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: February 16, 2022
TO: Board of Directors
FROM: District Manager
SUBJECT: Discussion and Possible Direction Regarding Drone Usage on District Property

SUMMARY

At its regular meetings on October 7, 2021, November 18, 2021 and December 2, 2021, the Board of Directors discussed, reviewed, and adopted an ordinance which allows for the usage of drones in open space areas of the District and in specific areas within designated developed parks. While the ordinance currently allows drone usage in open space areas, drone usage in specific areas within designated developed parks is not currently allowed as those possible locations have not been determined to date.

Recently, the District has received additional correspondence and input regarding the ordinance. This item provides the opportunity for the Board to receive additional public input and provide direction to staff regarding the subject, if desired.

Correspondence received by the District is provided as Attachment A to this report.

RECOMMENDATION

Staff recommends the Board receive additional public input and provide direction regarding drone usage if desired.



Dan Paranick
District Manager

ATTACHMENT A

Subject: FW: Drones

-----Original Message-----

From: ..

Sent: Saturday, February 5, 2022 3:27 PM

To: info@rsrpd.us

Subject: Drones

I noticed that drones are allowed in park and rec areas. I would hope you would consider challenger park as well as coyote park off limits for such activities given that these spaces are shared with the equestrian community.

Horses are flight animals. What that means is that they are hard wired to run off if they are frightened. The noise that drones make frightens horses.

I would hate for someone to get seriously hurt because of a drone.

Additionally my property borders challenger park, and I consider the noise and invasion of my privacy extremely annoying.

Michele Goyette

From: Liz Folb
Sent: Sunday, February 6, 2022 11:32 AM
To: Zach Miller <zachm@rsrpd.us>

February 5, 2022.

Board of Directors Simi Valley Parks and Recreation District

Re: Approval of drones in parks and open space

The February 5, 2022 issue of The Acorn newspaper announced that the Rancho Simi Recreation and Parks District approved a measure effective January 2, 2022 to allow the use of drones in certain parks and open space. It said that the particular parks allowing this were to be discussed. The article said the issue was brought up in October, approved in December and made effective January. I believe that such a fundamental change should have been not only scrutinized much more carefully but also put out to comment to the public before it was allowed to undo restrictions that have been in place for very important reasons. Even if Board meetings are open to the public (I don't know if they are) no one with an interest in this matter would have been aware that it was on the agenda.

After reading the article, I checked the park rules sign at Coyote park. On the line that previously had language prohibiting radio controlled devices a piece of tape covered that rule. Personal experience is that when people operated radio control airplanes, despite the rules, I observed out of control radio controlled planes crashing into trees and then the pilots climbing the trees to recover their objects. Not only did this endanger the participants but the trees were damaged with multiple large broken limbs.

That is the least of the worries. Did not the Board consider the legal liability and other safety and privacy concerns? Did not the Board consider the needs of other park and open space users to recreate in peace and safety? Did not the Board consider that an alternative is to allow the drone pilots a dedicated area to learn and practice that does not encroach on others privacy and safety? I think the Board's decision was made without proper input from knowledgeable sources, and interested parties. The Board should roll back the measure until the public input is heard and all of the provisions of the measure are well thought out. Here are some issues that would need to be discussed.

1. Why was a long standing rule about prohibiting radio controlled devices in place? And why would it be changed?
2. Does a measure allowing drones cause a liability to the district?
3. Are open space users safe on the trails when drones are present?
4. Is the use of drones in open space in line with a mission statement of a parks and recreation department to provide a atmosphere of enjoyment of nature?
5. Are plants and wildlife resources affected by the use of drones in open space and parks
6. Are horses, bikes and hikers compatible on narrow trails with drones.
7. Is the district prepared to be faced with a lawsuit when a frighten horse goes off the cliff of a trail when it suddenly encounters a drone?
8. Is the district prepared to face a lawsuit from neighbors when drones are flown over there property from the district's open space and parks.
9. Is the district prepared to face a wildfire caused by a drone? **Drones have the potential to start wildfires** in a number of different ways. One risk is from overheated motors or batteries igniting dry grasses upon landing. They can also be used to **intentionally start controlled burns by dropping fire igniters, called "dragon eggs"**, in localized areas. (source: droneblog.com),

Subject: FW: Please, NO DRONES!

From: Brenda Chew

Sent: Sunday, February 6, 2022 11:58 PM

To: info@rsrpd.us

Subject: Please, NO DRONES!

Dear Mr. Paranick and Board of Directors,

I was horrified when I read in the Acorn article that drones had already been approved to be used in specific park areas and open space areas. Why was the public not allowed to be heard on this subject before approval was granted?

Since the article mentioned that specific locations are still under consideration, please, please, hear us now.

Please do not allow drones to be flown at parks such as Coyote Park or Challenger Park where there are many horses and riders enjoying the trails.

I have been fortunate enough to be able to ride Simi's beautiful trails for the last 20 years, but unfortunately in the recent years I have also seen the hazards on the trails increase. Despite Simi Valley's leash laws, only about 10-20% of the dogs are on leash when on the trails. The majority of bike riders are friendly and thoughtful and will slow down when riding by the horses, but there are those that still speed by while ignoring the panicking horses.

Being chased by loose dogs and encountering inconsiderate bike riders is dangerous enough, please do not add loud whining flying objects into this mix!

There are many cliffs and drop offs in both Coyote Park and Challenger Park, if one of these drones were to veer off course while someone was riding near a ledge....I can't even imagine the liability!

Please, please, no drones in Coyote park or Challenger park!

Thank you for your consideration.

Very Sincerely,

Brenda Chew

From: Diane Snodgrass
Sent: Tuesday, February 8, 2022 7:24 PM
To: Sandee Covone
Subject: Drones in our open space

Dear Sandee

We spoke on the phone this afternoon regarding this topic. I want to thank you for your professionalism while we spoke, I am sure you must have to take many calls from residents that may not be happy with a board of directors decision. You suggested I send a email with my concerns and you would forward it on to The Rancho Simi Recreation and Park District board of directors. I normally don't send e-mails like this, they intimate me due to the fact that I am not good with words especially writing them down but here we go.

I recently saw in the Acorn that the board of directors of the Rancho Simi Recreation and Park District has given the okay for drones to be flown in district owned park area open space. I feel, as many other equestrians, that this has been done without consideration for the backyard horse owners.

This is a quote from Josh Gray, in the Acorn, "It's gratifying that the district is able to meet the needs and desires of our residents and provide space for recreation, hobbies and the development of employable skill sets for residents while maintaining quality and reasonable degree of privacy in our public spaces". This all sounds great but I am concerned with the needs, desires and safety of the equestrian residents that have been riding this same open space area for years, taking in the beauty and quiet that our open space provides us. Have you ever been on a horse that gets frightened? Well, it's not the most pleasant of moments, especially on a narrow trail. Horses are flight animals, they get frightened and they may try to run from what has frightened them. You know what its like when someone comes around a corner and scares you? you jump, now imagine being on a 1000lb animal! It can be pretty scary and sometimes dangerous.

I live near Coyote Hills Park which is in an equestrian community. The park has its own arena and trail that leads the open space which also connects to Challenger Park. I can't begin to tell you how excited the horse owners were when our park district dedicated these areas to our city. I am requesting that the board of directors please take these two open space areas off the list for drones to be flown.

Thank You
Diane Snodgrass

From: Liz Folb
Sent: Wednesday, February 9, 2022 3:18 PM
To: Sandee Covone
Subject: procedure next meeting

Hi Sandee-

I have an interest in attending and discussing the drone matter with the Board at the next meeting. I spoke to Dan about this but at the time I had not had a chance to get to up to speed at all on how things are done at the meetings or had a chance to look up the history of the issue decisions on the matter by the Board.

My goal is to ask questions and get answers from the Board as to how they made their decision, give them addition input, and ultimately ask that they put the implementation of the revised ordinance on hold until they have listened to the public and have all the details worked out.

How do I get the issue on the Agenda?

It appears that being on the agenda for discussion is the appropriate way to have a record of exactly what is done. I don't think just making comments allows me to ask questions and have a discussion.

What is the best way to handle this>?

I have reviewed the minutes from any meetings I could find where drones were discussed. I feel that when any of the Board asked a question about why there might be a problem with having drones in open space their questions were answered incorrectly. They therefore do not have accurate facts to make a decision. I also feel one Board member's objections were not heard. There seems to be a conflict of interest as well.

Thanks for any assistance.

Liz Folb

From: Medved, Harry
Sent: Thursday, February 10, 2022 6:24 AM
To: Dan Paranick; waynen@rsrpd.us
Cc: Sandee Covone; Alex Barsky; Zach Miller; Nikki Davy
Subject: Requesting urgent RSRPD 2/16 Board agenda item re: New Drones Ordinance

Dear Dan & Wayne: hope you're having a good morning.

I just saw today's THE ACORN (Conejo edition) and you know I am a reasonable man. I love working with you guys and appreciate your support and all you do for our community. We are lucky to be part of RSRPD and your team provides excellent service taking care of our sensitive environment in Oak Park. That's why this ACORN story below was a shock to me, to say the least:

Drones get flight path OK in Oak Park

TAKE OFF—Officials cleared this wide open field at Oak Canyon Community Park for drone usage.

Please add a **new item** to the 2/16 Board meeting re: NEW RSRPD DRONE ORDINANCE IN OAK PARK. if it's too late to add it to the agenda, I will address it in public comments right at the top of the meeting.

I don't know that Oak Park residents had a chance to discuss this recent Board action, which according to today's ACORN apparently turns the famed Oak Park "Peace and Quiet" (that was our community slogan) – specifically the upper fields of Oak Canyon - into a designated drone area.

I was surprised to first discover this news by reading about it in THE ACORN and then finding the news was distributed in a press release and on RSRPD's website. I don't recall the Oak Park Committee getting this information or getting a chance to vote on the ordinance and on the specific areas it affects.

Aside from Oak Canyon, can you let us know which other areas of Oak Park's open space were selected as drone zones?

Here's why I'm concerned: this specific area is a **high fire danger area**, nearby upscale homes seeking peace and quiet along Bromely Dr and Napoleon Avenue, a haven for bird watchers and fans of threatened plant species, and may impact upon visitor experience privacy, including yoga, tai chi and boot camps, synagogue, church, 12-step-group rentals of the amphitheater. All of these are reasons why other communities have banned drones in their areas.

It may also hurt film production. Nikki Davy's done an excellent job of bringing in RSRPD revenue via filming permits...but we know from history that it just takes one disgruntled local to interrupt a shoot and chase them away forever, losing money for RSRPD. What happens if some old-timer wants to fly his drone into the middle of a secret celebrity-filled production and then claims we can't stop him because he is protected by the new public ordinance?

Have other agencies like the Santa Monica Mountains Conservancy, COSCA or MRCA been consulted on their policies? We are also close to Santa Monica Mountains National Recreation Area land, where drone use is forbidden without written permission (see description below):

"Unmanned Aircraft: Launching, landing, or operating an unmanned aircraft from or on lands and waters administered by the National Park Service within the boundaries of Santa Monica Mountains National Recreation Area is prohibited except as approved in writing by the superintendent."

In the Oct. 7 RSRPD minutes, the Board asked staff to "***return to the Board with an updated ordinance,***" but it's not clear to me that the staff returned to the Board with any clear details affecting Oak Park. Did the RSRPD Board vote on the specific locations? I believe the choice of Oak Canyon was a mistake.

I'd like to get more clarity on all of this at the 2/16 Board meeting, and see if the decision affecting Oak Park can be reversed.

With thanks for your time, Harry Medved

From: info <info@rsrpd.us>
Sent: Thursday, February 10, 2022 12:07 PM
To: Sandee Covone
Subject: FW: Concerned Simi Valley Resident
Attachments: RSRPD Press Release - Board Votes to Allow Drones in Select Areas.pdf

From: Danielle Stelter
Sent: Thursday, February 10, 2022 9:15 AM
To: info@rsrpd.us
Subject: Concerned Simi Valley Resident

Good Morning ~

Thank you in advance for reading my inquiry.

Was this topic open for discussion for Simi Residents?

What are the guidelines for "legal" use?

Do navigators have to pass some sort of test – to assure proficiency as an operator and acknowledge potential safety concerns as well as liability?

Do you have a map available to show where drones can be used? How will enforcement be handled?

Do I need to be concerned for my personal safety and privacy – in my home and on the trails while riding my horse?

Please understand that I'm a very reasonable person and freedom is a #1 concern of mine – safety is above all. Will Rancho Simi & Recreation be responsible for mishaps or injury caused by drones?

I look forward to your response. Thank you.

Subject: FW: Drones in open spaces

From: Amy Shennum
Sent: Thursday, February 10, 2022 4:52 PM
To: info@rsrpd.us
Subject: Drones in open spaces

To Board of directors

FIRST, thanks for serving our community! Next, I am writing about my concern regarding the new ruling to allow drones to be flown at all park open spaces. I am coming from a family that flies Drones, hikes and are horse riders in our open spaces.

I am very concerned about mixing horses and drones in the same location. Horses are instinctively frightened by the quick approach of objects. Their reaction is flight! This is an accident waiting to happen.

When operating a drone you may not be in hearing distance of a rider who is in danger. The rider thus, can not ask the drone operated to change directions.

Will drones get lost in chaperal? Is this a way to encourage off trail walking? Fire danger?

I love the idea of drone flying in our parks, just please,please make the change back to no drones in open areas!!!

THE PAPER ARTICLE WAS RIGHT, IT'S GREAT TO OFFER SUPPORT TO OUR COMMUNITY. LET'S DO IT SAFELY!!

PS We are now seeing electric bikes on open space trails.

Amy Shennum

Dan Paranick

From: Liz Folb
Sent: Thursday, February 10, 2022 6:27 PM
To: Dan Paranick
Subject: drones- letters to individual directors

Good evening Dan-
These are the letters I sent to the individual Directors this evening
Wanted you to have them all together
Thank you for your time and concern.

Director Dennert- By now you have read the letter I sent regarding the rule changes pertaining to drones. I'd like answers to the points I made in the letter from you and each Director. You asked a couple of pertinent questions when the discussion began on Oct 7th. I don't believe you received complete answers. You asked about complaints or previous enforcements. Perhaps there were none on record. However there have been numerous problems with drones in the district.

Now that the public is aware of the rule change I am certain you will learn of very real problems with drones in the open space. And yes, to your question as to if there is a fire hazard. It has been shown that the heat from the motor or battery if a drone lands on dry grass can spark a wildfire. Wildfires have been started by drones. I am sure the citizens of simi valley and the neighboring communities would be worried about that. Why would you be in favor of take such a risk? You need more information before allowing drone use in open space. Please put the drone discussion on the agenda so it can be discussed further.

Liz Folb

Director "OBrien By now you have read the letter I sent regarding the rule changes pertaining to drones. I'd like answers/responses to the points I made in that letter from you, and, each Director. You made the suggestion to contact other agencies to find out why they don't allow drones. That is a very important point and would be the reasonable research to do before passing and changing the ordinance. As it turns out none of the surrounding agencies allow drones. They have some very good reasons for it too. I contacted one of them. They had not heard about the change by Simi. They realize, and simi should also, that the borders between the agencies are not solid walls. It would be the right thing to discuss and have all the facts. Perhaps talk to the fire department too. There are many loose ends here. This ordinance was push through by a Director (Gray) that by his own admission had a self interest in changing the ordinance. The requested counsel came September 30, 2021. It appears he requested that. The press release did not go out until January. The ordinance was not even fully figure out (which parks) for the press release. There is a great interest in the issue from the public. I believe you as Chair have a duty to make sure all the information for the best decision is heard. I know that there are numerous items on the agenda and you can't take forever deciding ever issue. In this case many facts were either left out or incorrect. Please put this back on the Agenda to allow further discussion before there is a very big problem.

Liz Folb

Director Abele, By now you have read the letter I sent regarding the rule changes pertaining to drones. I'd like answers/responses to the points I made in that letter from you, and, each Director.

As you are an attorney I am sure you understand all the documentation about the FCC drone rules better than me. Still, I don't think you have all the information necessary to make the best decision on this issue. I'd like you to put the drone issue back on the agenda. Some of your comments regarding privacy would be hotly debated by the public. There some key points that were overlooked and there are compromises that can be made to allow everyone to enjoy the open space. Please be open minded enough to hear what the public has to say. Please put the drone issue back on the agenda

Liz Folb

Director Freeman

I think you bowed out of this debate before you should have. I think the other directors need to be pressed for answers, know all the facts, and hear from the public before the drone issue is put to rest. I will be at the meeting with others that feel that the drones are not compatible with use in open space. I have asked each other Director to put the matter back on the agenda. I am not convinced any will do that. I am not sure if you need one of them to second the motion in order to get it back on the agenda. If so I will keep trying to change at least one of their minds.

Liz Folb

Director Gray, By now you have read the letter I sent regarding the rule changes pertaining to drones. I'd like answers/responses to the points I made in the letter from you, and, each Director. I am very unhappy with the proceedings regarding this issue- at least as far as I can see from reading the minutes. I was not aware of the significant changes you made until I saw a press release that was published after the fact. Not only that, its apparent

you took on this issue as it was a personal one and requested counsel to present to the Board. I don't think you realize what blinders you have on. It is hard to reconcile allowing drones in open space with a person who wrote as one of the reasons they were interested in serving on the Board was to to "seek to safeguard our open space". It appeared that you were not interested in checking out the validity of the points of the one dissenting Director. You gave mis-information to questions. I am sure you did not know the facts. To clarify to you- all the surrounding agencies and many others close by have very well researched reasons for not having drones in open space. The public too has many reasons you should allow to be heard, and, should have been allowed to be heard before this significant change was made. How can a cell phone be compared to a drone as regards privacy? Yes, there is a fire danger.

I am not looking to deny anyone their hobby. I think there is plenty of room for compromise. Taking a park off the list of allowable areas is not a solution. The open space is where the hikers, horse riders and bike riders are impacted. And its not a freedom of use issue. There are designated areas for activities for a reason. No hitting golf balls in the park. Why? you might hit someone on the head. No horses galloping across the playing fields. Why? Someone may get run over by horse or sit in a pile of poop while picnicking. Why no drones in open space- lots of reasons. I will be happy to discuss them with you with all the facts. Please put the drone issue back on the agenda. Its the right thing to do. Boy Scout's honor.

There are alternative places where drones can be safely used by hobbyists. Why was there a dedicated place for the radio controlled planes and why can't some kind of arrangement like that work for the drone hobbyists?

Liz Folb

From: noreply@revize.com@turbo-smtp.info on behalf of noreply@revize.com
Sent: Friday, February 11, 2022 12:39 AM
To: comments
Subject: Board of Directors Submit Form

Everyone on the Board = true

Name = Judi Fields

City_Town = Oak Park

Email =

Comments for the Board = Would love to keep Oak Park a No Drone Zone. I have friends & family living in parts of Texas, New Jersey & Colorado who say that once you give folks the OK on drones, it becomes a nightmare and something that is hard to reverse once it pits neighbors against neighbors. I'm sure there are many other spaces for folks to fly these, just not in our backyards please. Appreciate the consideration.

Client IP = 162.206.25.26

From: Ibarra, David (FAA-AFS300)
Sent: Friday, February 11, 2022 10:33 AM
To: Sandee Covone
Subject: Drone Recreational Flights Guidance

Good Day Sandee,

It was a pleasure speaking with you today. As you requested, I'm emailing you to provide you a point of contact for drone flights in the commercial (FAR part 107) and recreational (USC 44809) arenas. I am an Oak Park resident, a subject matter expert in the drone world for the FAA at AFS-330, and an unmanned aerial systems (UAS) pilot. I can be available for questions and/or comments, in person or Zoom, for the board members, if you like. Please let me know how I can help the board members.

As I stated over the phone with you, for recreational drone flying, there are regulatory guidelines that need to be met and be aware of if you are designating an area to fly drones recreationally. The rule for operating unmanned aircraft systems (UAS) or drones under 55 pounds in the National Airspace System (NAS) is 14 CFR Part 107, referred to as the Small UAS Rule. However, if you want to fly a drone for purely recreational purposes, there is a limited statutory exception ("carve out") that provides a basic set of requirements.

The Exception for Limited Operation of Unmanned Aircraft (USC 44809) is the law that describes how, when, and where you can fly drones for recreational purposes. Following these rules will keep people, your drone and our airspace safe:

- Fly only for recreational purposes (enjoyment).
- Follow the safety guidelines of an FAA-recognized Community Based Organization (CBO).

Note: We have not yet begun officially recognizing CBOs. Recreational flyers are directed to follow the safety guidelines of existing aeromodelling organizations or use the FAA provided safety guidelines per Advisory Circular 91-57B.

- Keep your drone within the visual line of sight or use a visual observer who is co-located (physically next to) and in direct communication with you.
- Give way to and do not interfere with manned aircraft.
- Fly at or below 400 feet in controlled airspace (Class B, C, D, and E) only with prior authorization by using LAANC or DroneZone (web-based programs).
- Fly at or below 400 feet in Class G (uncontrolled) airspace.

Note: Flying drones in certain airspace is not allowed. Classes of airspace and flying restrictions can be found on our B4UFLY app or the UAS Facility Maps webpage (<https://www.faa.gov/exit/?pageName=UAS+Facility+Maps&pgLnk=https%3A%2F%2Ffaa.maps.arcgis.com%2Fapps%2Fwebappviewer%2Findex.html%3Fid%3D9c2e4406710048e19806ebf6a06754ad>).

- Take The Recreational UAS Safety Test (TRUST) and carry proof of test passage (https://www.faa.gov/uas/recreational_fliers/knowledge_test_updates/).
- Have a current registration, mark (PDF) your drones on the outside with the registration number, and carry proof of registration with you.
- Do not operate your drone in a dangerous manner. For example:
 - Do not interfere with emergency response or law enforcement activities.
 - Do not fly under the influence of drugs or alcohol.

Individuals violating any of these rules, and/or operating in a dangerous manner, may be subject to FAA enforcement action.

For more information, read Advisory Circular 91-57B.

I can be reached by email or phone

I look forward to hearing from you soon.

David Uriel Ibarra

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